

RIVER RIDGE SCHOOL DISTRICT
POLICY/CURRICULUM COMMITTEE MEETING
THURSDAY, MARCH 3, 2016

- I. The meeting was called to order by Lea Breuer at 7:01 am in the Superintendent's Office/Board Room.
- II. Roll Call: Board committee members Lea Breuer and Kerri Schier were present. Emilie Mumm was absent. Also in attendance from the school district were: Dr. Athey, Trudy Desimons, and Carol Harris. No community members were in attendance.
- III. The Pledge of Allegiance was recited.
- IV. Dr. Athey stated that the public notice of this meeting was provided on February 26, 2016 at Noon. The motion to approve this action was made by Kerri Schier and seconded by Lea Breuer. The motion carried by voice vote.
- V. No one had signed up to speak under "appearances."
- VI. Under "Old Business," six (6) documents were brought up for discussion to determine whether any edits/revisions need to be made before they are taken to the Board on March 17th for a second reading.
 - a. 112 Strategic Planning - No edit/revisions were made. This policy will go to the Board for a second reading on March 17th. If approved, it will replace the current 111 Goal Setting policy.
 - b. 453.5 Head Lice and 453.51 Head Lice Prevention and Control - The Committee is satisfied with how the proposed policies read and recommend they go forward to the Board on March 17th for a second reading to replace the current policies.
 - c. 411 Equal Educational Opportunity - Dr. Athey shared that Eileen Brownlee, the school district's attorney has reviewed this policy. She notes that our current EEO statement mixes educational opportunity law with employment opportunity law. Eileen made some edits for us. It is also recommended that our 411 Rule's Discrimination Complaint Procedures be revised as follows: Eliminate the re-statement of our EEO within the complaint policy. Create a separate step (#7) indicating that copies of the complaint procedure be included in staff and student handbooks. Add a section to outline procedures for maintaining complaint records. (These recommendations were previously shared with Policy Committee members and the Board in February, 2016.) The Policy Committee recommends the revised policy and rule go to the Board on March 17th for a second reading.
 - d. 133 Filling Board Vacancies - Dr. Athey reminded the Committee that Wisconsin Assembly Bill 325, which was signed into law on October 23, 2015, requires school boards to adopt a policy on how to fill board vacancies if members are unable to settle on a replacement within 60 days of the date on which the vacancy first exists. School boards must adopt such a policy by July 1, 2016. The Committee recommended the policy go to the Board on March 17th for a second reading.
- VII. Under "New Business," the Committee addressed the following three (3) policies:
 - a. 333 Parent Rights in Relation to District Programs/Activities and Student Privacy -Dr. Athey shared that Policy 333 is recommended by WASB. School boards are required by federal law to adopt policies addressing student privacy. This policy addresses each mandatory area of the federal Protection of Pupil Rights Amendment's local policy requirements in a consolidated fashion. It also addresses parent opt out from human growth and development

- instruction, from certain health-related subjects, and from various other activities or programs pursuant to state or federal law. (Policy 333 is different from policy 347 – Student Records Policy). There was also some discussion about item #26. (i.e., non-emergency, invasive physical exams or screening) such as: checking for head lice or when students participate in hearing and vision test. The Committee recommends that this policy go forward to the Board (as written) for a March 17th first reading.
- b. 443.4 Student Alcohol and Controlled Substances Abuse - Dr. Athey explained that policy 443 is recommended by WASB. It is a policy that may be required for some federal grants. School officials do have the authority to require a breath test for alcohol if certain conditions are met. One condition is adopting a policy regarding disciplines or treatments that will result from the student being under the influence of alcohol or refusing to submit to a breath test [Wisconsin Statutes 118.45]. We are addressing this condition with the following statements: “A student may be subject to school disciplinary action for refusing to submit to such a test, and a refusal may give rise to an adverse inference in school disciplinary proceedings. The District shall refer a student to appropriate alcohol and drug intervention services whenever the District had determined that (1) the student has been under the influence of alcohol in violation of this policy; or (2) a student has refused to submit to a required breath test as provided in this paragraph.” The Committee recommends that this new policy go to the Board on March 17 for a first reading.
 - c. 522.2 – Alcohol and Drug Free Workplace – Our employee handbook includes a paragraph regarding maintenance of an alcohol and drug free workplace. Administration is recommending that we adopt a formal policy within our policy manual. The new policy will be referenced in the employee handbook. The Committee recommended the phrase “or alcohol” be inserted in the new policy as appropriate. Administration noted that the policy provides Administration with latitude for disciplinary action ranging from possible termination as well as the option of counseling (at employee’s expense). The Committee recommends the new policy be brought to the Board on March 17th for a first reading.
- VIII. Under “Member Suggestions and Recommendations for Future Items” Dr. Athey mentioned that Administration is looking at sample policies dealing with “Student Interviews with Outside Agency Personnel” that we may want to bring to the Policy Committee at our next meeting. We have had some situations this year where social services personnel or law enforcement personnel have come to school to meet with students. A policy will give school staff better guidance in these situations. Administration will bring 2-3 policies forward to look at/discuss at the next Policy/Curriculum Committee meeting.
- VIII. Adjournment: Kerri Schier moved to adjourn the meeting; Lea Breuer seconded the motion. The meeting adjourned at 7:50 a.m.

The next meeting of the Policy/Curriculum Committee will be on Wednesday, April 6, 2016 at 5:15 p.m. in the Superintendent’s Office/Board Room.