

River Ridge School District
Building and Grounds Committee Meeting Minutes
July 21, 2016

The Buildings and Grounds Committee met in the Multi-Purpose Room of the EL/MS/HS Building located at 11165 County Hwy P, P.O. Box 78, Patch Grove, WI.

I. Call to Order

The meeting was called to order at 5:00 pm by Ken Nies.

II. Roll Call

The following board committee members were present: Cory Moravits, Ken Nies, and Cory Raisbeck. Also in attendance were Superintendent Dr. Jeff Athey, Business Manager Kevin Kocer, Director of Maintenance Troy Marshall, and members of the public.

III. Proof of Giving Public Notice

Cory Raisbeck shared that the meeting was properly posted at 12:00 pm on July 15, 2016. A motion to accept this action was made by Cory Moravits and seconded by Cory Raisbeck. The motion carried on a voice vote.

IV. Summer Project Updates

Maintenance Director Troy Marshall provided the Buildings and Grounds Committee with an update of the various projects that have been addressed thus far this summer...

1. Two state inspectors (Ann Jarkowski and Char Martin) along with Kevin Callis (McKinstry) were here on Wednesday, July 20th to inspect the attic smoke walls in the Patch Grove school as well as go over the air balancing report. They were pleased with the work done but wanted confirmation from McKinstry regarding three areas they had questions about (e.g., hook up of two fans in the girls' locker room, replacement of the kitchen hood vent, and testing of the kiln exhaust at the UE). Once they receive this confirmation from McKinstry, they will sign off to bring closure to the project.
2. Work on the gym floors (e.g., prepping, coating, etc.) were started on Wednesday. Sani care was here to show the River Ridge maintenance personnel how to do the prep and put the finish down. The high school gym was completed today and prep work started at the Upper Elementary. The finish will be put on in Bloomington tomorrow. The district saved \$1,000 on these two gyms this year by supplying the labor ourselves.
3. New cabinets were installed in the ES/MS/HS office.
4. Troy mentioned that a rubberized coating will be put around the exhaust fans at the Upper Elementary in Bloomington. He said a seal will be put around each curb. The whole process will be done for a total cost of around \$2,000.

5. Troy mentioned that 65% of the work at the high school has been done in readying the building for the start of the school year as compared to 75% done at the Upper Elementary school in Bloomington. That includes scrubbing and waxing floors, putting furnishings back in, etc. He said the ceiling in the entrance of the Upper Elementary school still needs to be done (but should be completed by the start of the new school year). This past week's storms have resulted in some branches being strewn across the property. They will need to be gathered up and burned. Fortunately, there have been no roof leaks.
- V. **Long Range Plan: Facilities and Fiscal Responsibility** - Cory Raisbeck said he met earlier today with Dr. Athey and Kevin Kocer to get a better handle on the anticipated operating expense savings for each facilities plan. Kevin Kocer shared that there was a slight change in savings (from \$263,000 down to \$252,826.00) due to a decrease he identified in employee travel costs.
- VI. **Member Suggestions and Recommendations for Future Items** – Cory Raisbeck asked whether the Committee is interested in doing a walk-through of the two schools closer to the start of the school year to view work accomplished over the summer. The Committee will decide on August 11 whether they want to schedule a walk-through.
- VII. **Next Meeting Date/Time** – The next regular Buildings and Grounds Committee meeting is scheduled for 5:00 pm on Thursday, August 11, 2016.
- VIII. **Adjournment** – Cory Moravits made a motion to adjourn. Cory Raisbeck seconded. The meeting adjourned at 5:49 pm.