

**River Ridge School District
Buildings and Grounds Committee Meeting
August 9, 2017**

The Building and Grounds Committee met Wednesday, July 12, 2017 in the Superintendent's Office/ Board Room (15) located at 11165 County P, Patch Grove, WI. The following business was conducted:

I. Call to Order

Committee chair Kenny Nies called the meeting to order at 5:00 pm.

II. Roll Call

The following board committee members were present: Jason Cathman, Cory Raisbeck and Kenny Nies. Also in attendance were Superintendent / Elementary Principal Dr. Jeff Athey, Business Manager Kevin Kocer, Maintenance Director Jim Wunnicke, and four members of the public.

III. Pledge of Allegiance

The Pledge of allegiance was recited.

IV. Proof of Notice

Cory Raisbeck stated that public notice of this meeting had been given on August 3, 2017 at 11:00 am. With that said, Kenny Nies declared this an official, legal meeting.

V. Appearances

No one signed up to address the Committee.

VI. Future of Bloomington Site

At the previous meeting the Committee had discussion on another interested party for purchasing the Bloomington site. This person would allow the District to use the site for football games and track meets and whatever parts of the building/property that are still needed without any charge for the first two years. The Committee also looked at the list provided by Athletic Director Wade Winkers and the coaches of what would be of use when the football games and track meets are held.

The Committee would like to proceed in selling the school and property once all of the students are in the Patch Grove site. The Committee directed administration to contact Attorney Eileen Brownlee to begin drafting the contract basics for the selling of the property. It is important that the contract lay out what the District will continue to use at the Bloomington Site for sporting events. The contract should also explain what the District will be responsible for and what the buyer will be responsible for. The language of the contract should explain what protections should be available if either party were to deviate from the original agreement. As soon as something is drafted by Attorney Eileen Brownlee, it will be brought back to the Buildings and Grounds Committee for their review.

The Committee is also interested in hearing Attorney Eileen Brownlee's recommendations on how to go about announcing the sale of the Bloomington building and property so that other

interested buyers can submit a bid, and the type of process and timeline needed to complete this.

VII. Maintenance Director's Report

A. Progress Report on Existing Building/Remodeling Efforts

Maintenance Director Jim Wunnicke reviewed the progress on the existing building/remodeling:

- Drain issue in the Boiler Room at the Patch Grove School because a pipe was broken while digging. Kraemer Brothers will fix and pay for the issue.
- 3 trees have been removed from the South side of the high school to accommodate for additional parking for the school
- Power at the Patch Grove site will be shut off on August 10th and 11th so new service can be hooked up
- Water problem in the IT room caused by recent storms which lead to \$9,000 of damage to the server, computers and phone. Allen Roofing acknowledge it was their fault, contacted their insurance, and fixed the problem
- Three-hour fire wall between additions has been completed
- New air handlers have been installed and are running
- Flooring in 2001 addition is complete
- New univents have been installed in the high school and covers for the pipes will be added in all the classrooms in the high school
- Sidewalks are being poured on south side of high school
- Asphalt paving of the parking lot on the south side of the high school will take place the week of August 14th
- Library shelving, chairs, etc. will be moved back into the library on August 10th and 11th to have books put on shelves August 21st
- The freezer in the kitchen will be operational by Tuesday, August 15th and food stored at Bloomington Meats will be put back into it.
- The fire alarm inspection is scheduled for August 23 and 24th
- A water shut down will occur on August 22nd and 23rd to switch over to the new service
- The Upper Elementary is ready for the start of school
- PBBS has been contacted to come to the district to inspect the boiler at the Upper Elementary
- Lester Breuer trimmed trees at the Upper Elementary, which will be burned. Jim Wunnicke will contact the citizen who brought the concern of these items behind the track to the Committee's attention last month.

B. Progress on New Addition

- Kraemer Brothers shared at Tuesday, August 8th Progress Meeting that the construction is on schedule and should be completed by November 10th.
- Jim stated that he has been looking at a propane burnisher for the cement floors that will help with time management. He recommends the district purchase one and has been in contact with Kevin Kocer regarding funds to purchase this. The burnisher can also be used in the elementary and high school.

Jim stated that he is arranging a time management plan to see how long it takes to clean the elementary, high school, and new addition. He will use the information to assess and give the Board a recommendation as it pertains to custodial staff.

Jim concluded his report by saying that his plan is to get the high school, elementary school, and 2001 addition ready for the start of school. Getting all the rooms and hallways cleaned in the next few weeks is his number one priority. He did mention that mowing and cleaning up the forest is important and will get done but the focus is the inside of the Patch Grove School right now.

VIII. Member Suggestions and Recommendations for Future Items

There were none.

IX. Next Meeting Date / Time

There will be no Buildings and Grounds meeting for the month of September. There will be a written Maintenance Director's Report available to the Board for the September 6th Regular Board Meeting.

X. Adjournment

Cory Raisbeck made the motion to adjourn the meeting. Jason Cathman seconded that motion. The motion carried on voice vote. The meeting ended at 6:00 p.m.