

RIVER RIDGE SCHOOL DISTRICT
BUILDING AND GROUNDS/FINANCE COMMITTEE MEETING MINUTES
Wednesday, October, 14 2015

The Meeting was called to order by Randy Martin at 5:01pm in the Multi-purpose Room of the Patch Grove School. Board committee members present included: Martin, Nies and Raisbeck. Present from the school district were: Athey, Harris, and Marshall.

The following items were addressed

1. Proof of giving public notice of this meeting and determining that the meeting was properly called and convened and proper notice had been given was done at 9:00am on October 9, 2015. A motion by Raisbeck and a second by Nies to verify this was made. Motion carried by unanimous voice vote.
2. Troy Marshall, Head Custodian, provided the committee with these project updates:
 - a. The vents are in at Bloomington and construction workers are working to complete the install.
 - b. Univents will be here by the end of the month. The plan is to do two a night
 - c. The June air until will be coming any day now.
 - d. Two proposals for addressing the weight room in Bloomington have been received. (One from FibrWrap; one from Joe Daniels Construction Company, Inc.). The recommendation to the Board will be to go with the less expensive option- Joe Daniels Construction - (\$17,730.00).
 - e. Troy mentioned that 3 offices in Bloomington were cited as a violation as in pertains to air flow handling (i.e., Guidance Office, office off the stage in the gym, and the custodian's office). A recommendation will be going to the Board tonight to fix the Guidance Office only and to relocate the custodian to a different room and to restrict the office off the stage to storage use only.
 - f. Troy reported that he, Dr. Athey, and Randy Martin traveled to Monona, Iowa to see the roof at the M-F-L school as installed by the Allen Roofing Company. Troy and Kenny Neis traveled to Prairie Du Chien to check out the roof of the new hospital. Cory Raisbeck looked at the roof of the Library in Bloomington. Cory Raisbeck directed Troy to get bids from Allen Roofing for the 3 roof areas at the Patch Grove School. Meanwhile, Randy Martin asked if Troy could find out from Allen Roofing where they have done a pitched roof; and, to make a site visit.
 - g. Troy updated the Committee regarding other maintenance projects that have been addressed (e.g., rotted wood at the Ag Shop outside entry replaced with new, newly stained wood; hallway floors burnished on October 14; electrical panels in the ball room and kitchen cut over October 10 by the electrician; electrical panels torn out in the office and storage room.
 - h. Cory Raisbeck asked if Troy could speak to McKinstry about cost estimates for upgraded lighting for the two schools.

- i. Com-Elec has installed a new sound system in the Multi-Purpose room of the Patch Grove School. Troy is looking into getting a cabinet to store the microphones in when not in use.
3. Carol Harris, Business Manager; provided the committee with a report on financial statements, revenues, and expenditures for the month. She also provided the Committee with an updated proposed budget for 2015/16.
4. Carol discussed an insurance premium holiday proposal with the Committee to consider for reducing the deficit in the proposed 2015/16 budget. A recommendation to approve this option will go to the full Board later today.
5. The next meeting of the Committee will be Wednesday, November 11, 2015 at 5:00 PM.

Adjournment: Motion by Kenny Nies and seconded by Cory Raisbeck to adjourn. Motion carried by voice vote. The meeting adjourned at 5:50 PM.