

River Ridge School District
Construction Meeting Minutes
November 28, 2016

A construction meeting was held Monday, November 28, 2016 beginning at 9:00 am in the Superintendent's Office at the ES/MS/HS building located at 11165 County Road P, Patch Grove, WI.

The following were in attendance: Jeff Athey, Greg Callin, Jason Cathman, Kevin Eipperle, Mitch Gilbertson, Kevin Kocer, Clay Koenig, Kyle Kraemer, Troy Marshall, Christina Monk, Ken Nies, and Wade Winkers. (Absent were: Cory Moravits and Cory Raisbeck).

The following business was conducted:

1. **Introductions** - After passing out agendas from FEH Design, Mitch Gilbertson (Kraemer Brothers) was re-introduced to the group. Also, Clay Koenig (5-12th grade principal) Wade Winkers (Athletic Director) were introduced.
2. **Goals for Success** - Kevin Eipperle restated the six goals for success (listed on the back of our agendas):
 1. Strive to be a more financially and operationally efficient district.
 2. Create a unified school culture in which the district involves and incorporates district residents, students, and staff.
 3. Provide a culture of engagement for students and teachers that supports participation, innovation, and progress.
 4. Create a learning environment that fosters quality education and produces opportunities and experiences.
 5. Provide a safe and secure environment for students, teachers, and staff.
 6. Invest in the District's resources for long-term use.
3. **Review of Minutes from Prior Meetings** - Kevin Eipperle distributed copies of minutes from the past two meetings.
4. **Staff Interviews** – The group discussed the process for obtaining design feedback from district staff. On Monday, Dec. 5, following the 9 AM Building and Grounds Committee meeting, architects from FEH Design will be available to meet with staff who may want to talk to them about the construction project. The architects will be in Dr. Athey's office from 11 to 11:30 AM on Dec. 5 and from 11:30 to Noon at the UE.
5. **Conceptual Design Plan Options** – Eipperle reviewed the McGowan design plan and the FEH design plan which places new construction at the SE part of the campus. Kraemer Brothers and FEH explained why they are in strong support of building to the SE.

Committee members recommended adjustments to the most recent design. Among the suggestions were:

- a. Create at least 7 new classrooms (8 would be nice)
- b. Create a room for choir that is separate from band
- c. Create a staff longer/breakroom in the existing elementary computer lab (relocating the computer lab in the new construction.
- d. Try to get more space in the existing Ag/shop area.
- e. Leave the existing weight room where it is now.

During the discussion, Callin and Winkers talked about summer basketball campus, use of the weight room, and summer school. For 2017, some of the activities, such as summer school, will need to take place in Bloomington. Meanwhile, Athey shared that he has held two calendar committee meetings and that they are reading a recommendation to the Board to end the 2016/17 school year on Friday, May 26 which will allow the construction crew more time to work.

Callin said the playground area at the ES/MS/HS will not be affected until late Feb./early March but, Kraemer Brothers would like to create an access road to get to the SE corner of the building prior to winter weather setting in. Kraemer Brothers will install fencing to separate the access road from the playground. The company will coordinate the project with Athey and Marshall.

6. **Project Timeline and Process** – CGC, Inc. was doing soil borings on Tues., Nov. 29 to address what needs to be done to complete the Geotechnical report. Delta 3 will be here this week to do the site survey (e.g., mark the topography, mark utility locations, etc.). All of this will be done by Friday, Dec. 2.
7. **Other items** – Space needs for all day, every day 4 year-old kindergarten was discussed but not resolved. Athey and DeSimons will talk with FEH Design about how existing space might be reconfigured to meet the needs of those impacted.

“Schematic Design Approval” will be placed on the December 14, 2016 Board agenda as an action item. It will be an opportunity to update the full board about the design concept that is being recommended. Kraemer Brothers will bring a budget for the proposed construction to the January 11, 2017 school board meeting. Bids will be opened on February 9 at Kraemer Construction offices in Plain, WI.

8. **Next Meeting** – The next construction meeting will be Monday, Dec. 5 from 9 to 11 AM in Dr. Athey’s office. Eipperle will not be in attendance; however, Christina Monk and one other architect will be here and will be available to meet with staff after 11 AM.