

APPROVED MINUTES OF THE REGULAR SCHOOL BOARD MEETING OF THE RIVER RIDGE BOARD OF EDUCATION OF THE RIVER RIDGE SCHOOL DISTRICT< GRANT COUNTY, WISCONSIN: May 11, 2016.

- I. Call to Order** Board President Ken Nies called the meeting to order at 6:03 pm.
- II. Roll Call** All board members were present. Also present was Superintendent Dr. Jeff Athey, Business Manager Carol Harris, school district attorney Eileen Brownlee, and members of the public.
- III. Pledge of Allegiance** – The pledge was recited
- IV. Statement of Notice Pursuant to Wisconsin Statutes Section 19.84** - Dr. Athey acknowledged that proof of notice had been given on May 6, 2016 at noon. Kerri Schier made a motion to accept that the meeting notice had been properly posted. The motion was seconded by Jason Cathman. The motion carried on a voice vote.
- V. Appearances** - Ken Nies mentioned that at the beginning of the meeting, anyone is welcome to speak on any topic. At the end of the meeting, people may speak only to items that were part of the agenda.

Nelda Krogman addressed the Board regarding three topics: the early retirement package which was approved at the April 28, 2016 meeting, the district's long-range plan, and how much/who pays when the school attorney is present.

No other community members had signed up to speak during this time.

- VI. Approval of Regular Meeting Minutes from April 13, 2016** - Dave Breuer moved to approve the minutes (with the change of Justin Morrow's name to Austin Morrow under "Reports"). The motion was seconded by Kerri Schier and carried on a voice vote.

Approval of Special Meeting Minutes from April 28, 2016 - Cory Moravits made a motion to approve the minutes. Jason Cathman seconded this motion. The motion carried on a voice vote.

- VII. Election of Board Clerk and Board Committee Reorganization** - Ken Nies reported that Emilie Mumm respectfully declined the role of clerk as was voted at the April 28, 2016 meeting. Dave Breuer nominated Cory Moravits for Clerk. It was seconded by Emilie Mumm. With a 7-0 roll call vote in favor of the motion, Cory Moravits was elected Clerk.

Board Committee Re-organization - The following committee appointments were recommended by Board President Ken Nies:

Buildings & Grounds Committee: Cory Moravits, Ken Nies, & Cory Raisbeck. A motion was made by Dave Breuer and seconded by Cory Raisbeck to keep the Building & Grounds Committee separate from Finance and to have the finance report discussed with the full board at regular board meetings. The motion carried by voice vote.

Policy/Curriculum Committee: Kerri Schier, Emily Mumm & Jason Cathman (meets monthly on the 1st Wednesday at 5:15 pm).

Staff-Employee Relations Committee: Jason Cathman, Ken Nies, & Kerri Schier.
Meets early spring and late fall.

Safety Committee: Cory Moravits to serve as the Board representative on the school district's staff committee.

Technology Committee: Cory Raisbeck to serve as the Board representative to the school district's staff committee.

CESA #3 Board of Control Representative: Emilie Mumm to serve as the Board representative to CESA #3's annual meeting at the CESA #3 office in Fennimore – 1x/year.

WASB Delegate: Dave Breuer to serve as Board representative to the WASB State Conference; Jan. 18-20, 2017 in Milwaukee.

Motion to accept Committee Appointments: Jason Cathman made a motion to accept the committee appointments for 2016/17. Emilie Mumm seconded the motion. Motion carried by voice vote.

VIII. Committee Reports

A. **Student Activities Update** – Austin Morrow, Student Council liaison to the Board, shared upcoming activities and events (e.g., the Music/Forensics Awards Night on May 18, Senior Awards Night on May 25, Graduation on May 27, Semester exams – June 1 -3 and the last day of school, June 3). Student Council has also begun planning for homecoming next fall.

B. Buildings & Grounds

- i. Trenton Smith provided a construction update. The list of work/projects remaining is small. McKinstry is waiting for a balance report which will be forwarded to state inspector, Char Martin. The state electrical inspector has approved all the electrical work. After the smoke walls are completed at the high school, insulation will be put in the attic.
- ii. McKinstry provided the district with a list of recommendations and cost estimates for possible future projects. This information will be used to help craft a 10-year maintenance plan.
- iii. Troy Marshall provided the board with a summary of an air quality testing report provided by Dave Havlik of EMC. Both schools are okay as it pertains to mold spore counts. CO2 levels were above the maximum levels in rooms 111 and 117A at the UE. There was some question about the validity of testing in room 111. Trenton Smith (McKinstry) said they will check the HVAC in these rooms. The Buildings & Grounds Committee recommends EMC be invited back in the fall to re-test rooms to see whether the issues have been corrected.

- iv. Finance Report- Business Manager Carol Harris presented the financial reports:

The following General Fund receipts were reviewed: River Ridge FFA Alumni, 26.36; State of Wisconsin, 4,508.18; Dept. of Health Services, 1,377.96; Dept. of Health Services, 5,263.59; Prairie Farm Dairy, 50.00; Fennimore Comm. Schools, 125.00; Platteville School District, 125.00; Prairie du Chien School District, 75.00; S.W.T.C., 100.00; County of Grant, 74,431.58; Southwestern School Dist., 75.00; U.S. Dept. of Education, 1,219.23; State of Wisconsin, 4,320.00; State of Wisconsin, 23,803.00; Alternative Recycling, 57.95; West End Salvage, 28.35; C.E.S.A. #3, 13,665.82; De Soto School District, 125.00; Dodgeville School District, 125.00; Pecatonica School District, 75.00; Seneca School District, 75.00; S.W.T.C., 50.00; Staff/District, 11.00; Staff/District, 149.60; General Mills, 18.40; Sire T Auto Body, 25.00; River Ridge HS Pupil Activity, 15,108.40; Firstmerit Bank, 33.19; Firstmerit Bank, 60.76; Anchorbank, 11.85; BMO Harris Bank, .85; Peoples State Bank, 20.67;

The following Flexible Benefits Account receipts were reviewed: River Ridge School District, 956.94; River Ridge School District, 1,112.19;

The following Debt Service Fund 38 receipts were reviewed: River Ridge School District, 100.00;

The following Other Capital Projects Fund 49 receipts were reviewed: Clare Bank, 170.54;

The following Scholarship Fund receipts were reviewed: Clare Bank, 12.59; Staff/District, 250.00; Staff/District, 200.00; Firstmerit Bank, 3.80;

The following Insurance Fund receipts were reviewed: Joe Devlin, 110.50; Ann Hanson, 110.50; Carol Kalinowski, 110.50; Judith Taylor, 65.50; River Ridge School District, 6,133.00; Wisconsin RX Co-op, 2,284.60; Judie Barnes, 1,048.88; Peoples State Bank, 51.19; Clare Bank, .63;

The following Debt Service Fund 39 receipts were reviewed: Peoples State Bank, 1.95;

The following Debt Fund 38 expenditures were reviewed: Peoples State Bank, 1.00;

The following Fund 49 expenditures were reviewed: McKinstry Essention, Inc., 86,730.00;

The following Insurance Fund expenditures were reviewed: Delta Dental, 850.40; Delta Dental, 1,581.000; Delta Dental, 2,952.75; Delta Dental, 409.77; Colleen Engelke 287.84; Sandra Hageman, 548.78; Jerome Usgaard, 647.00; Shirley Wegmuller, 647.00; Benefit Plan Administrators, 23,979.95; Benefit Plan Administrator, 53,068.51; Benefit Plan Administrators, 35,093.65; C.V.S. Caremark, 16,092.00; C.V.S. Caremark, 11,692.20; C.V.S. Caremark, 40.60;

The following General Fund expenditures were reviewed: SimplexGrinnell LP, (9,749.26); Thomas Block, 70.00; Lester Breuer, 38.34; Cassville Public Schools, 125.00; Sue Christ, 289.82; Lisa Clark, 90.72; Jeff Fellenzer, 95.00; Mike Flanagan, 140.00; Carol Harris, 41.04; Sue Kuenster, 64.26; Curtis Ladwig, 95.00; Ellen Martin, 162.54; Bill Massey, 84.70; Larry McCann, 70.00; Sandra Mergen, 52.92; Trevor Nichols, 60.00; Garth Osterday, 140.79; Donald Peterson, 85.00; Platteville School District, 125.00; Barbara Ploessl, 73.65; Trevor Prochaska, 85.00; Andy Riechers, 45.00; Terry Schrobilgen, 70.00; Heidi Serres, 80.00; Barry Shea, 95.00; Shane Sperle, 154.98; Roger Wilming, 45.00; Charles Zahn, 45.00; Badger Sporting Goods,

3,000.00; Thomas Block, 10.00; Busch Music, 85.00; C.E.S.A. #3, 7,832.74; Cathmans Family Custard LLC, 120.78; CenturyLink, 1.70; Contract Paper Group, Inc., 1,504.56; Courier Press, 250.24; Dell Marketing L.P., 2,211.42; Dependable Solutions Inc., 13,263.94; E.M.C. Insurance Companies, 10,118.22; Equipment Leasing Co., 330.00; Lori Frailey, 225.00; G.F.C. Leasing, 492.85; Gordon Flesch Company Inc., 1,545.28; Gordon Food Service Inc., 7,616.48; Hermitage Art Company Inc., 58.66; Hermsens Inc., 1,377.77; Hobart Service, 177.50; Holiday Inn Hotel & Conference Center, 103.00; The Instrumentalist, 140.00; J.J. Keller & Assoc., 935.90; J.W. Pepper & Son Inc., 46.49; Jostens, 237.20; Klondyke Welding & Repair, 24.03; Lacrosse Queen Cruises, 50.00; Langmeier, 71.65; Bill Massey, 10.00; Neff Company, 162.93; Nelsons True Value, 74.67; New Horizons Supply Co-op, 201.42; Okays Market, 8.83; Pan O Gold Baking Co., 293.70; Donald Peterson, 60.00; Pitney Bowes Corp., 180.00; Planks Printing Service Inc., 84.62; Prairie Farms Dairy, 2,320.44; Presidio Infrastructure Solutions LLC, 92.50; Michelle Quick, 42.81; Really Great Reading, 999.00; Reserve Account, 6,000.00; Reynolds Electric, 868.35; Andy Riechers, 95.00; River Ridge HS Pupil Act., 35.01; River Ridge Special Checking, 793.40; rSchool today, 40.00; S.S.E., Music, 181.00; School Specialty Inc., 861.43; Terry Schrobilgen, 45.00; Sharp Electronics Corp., 228.84; Barry Shea, 45.00; Sinsinawa Mound Center, 90.00; Smart Apple US, 350.98; Southwest WI Tech College, 1,544.30; T.D.S. Telecom Inc., 187.28; Town & Country Sanitation, 425.00; Trophy Depot, 82.55; Village of Patch Grove, 1,698.67; W.A.A.E., 600.00; W.A.R.C.O. Transportation Inc., 48,699.45; W.H.S.F.A., 260.00; WE Energies, 3,836.03; West Music Company, 20.10; Roger Wilming, 105.00; Yeomans Inc., 905.14; Lindy Zart, 50.00; Zip Print, 185.00; A.F.L.A.C. Premium Holding, 1,910.21; Ameritas, 155.00; Clare Bank, 2,875.00; Credit Bureau Date Inc., 146.52; Employee Flexible Benefit Account, 956.94; Employee Insurance Fund., 6,133.00; Firstmerit Bank N.A., 31,629.52; Horace Mann Live Ins Company, 1,364.01; Madison National Life, 2,770.05; Minnesota Live Ins. Co., 1,195.38; National Insurance Company of WI, 1,195.38; Superior Vision Insurance Plan, 1,372.70; Wisconsin Dept. of Revenue, 5,746.32; Ameritas, 155.00; Clare Bank, 2,875.00; Credit Bureau Data Inc., 146.52; Employee Flexible Benefit Account, 1,112.19; Firstmerit Bank N.A., 33,086.18; Horace Mann Companies, 87.06; Horace Mann Life Ins Company, 1,364.01; Lincoln Life Administrator, 107.00; Wisconsin Dept., of Revenue, 6,023.95; Wisconsin Retirement System, 35,132.06; Brent Achenbach, 115.00; Alliant Energy/WPL, 7,036.92; Amazon/Synchrony Bank, 107.47; Thomas Block, 144.70; Boscobel Area Schools, 225.00; Torey Byers, 122.50; Clinicare Corporation, 10,826.55; Jeff Fellenzer, 140.00; Fennimore Community Schools, 225.00; First National Bank, 817.16; Grant County Health, 109.76; Infomart Inc., 180.00; J.W. Pepper & Son Inc., 152.71; Clay Koenig, 207.36; Lancaster School District, 75.00; Trevor Nichols, 125.00; Patch Grove Postmaster, 83.63; Donald Peterson, 140.00; Trevor Prochaska, 70.00; River Valley School District, 125.00; David Rynes, 175.00; Daniel Sedwick, 122.50; Heidi Serres, 130.00; Barry Shea, 140.00; U.S. Cellular, 133.35; Village of Bloomington, 321.43; Viroqua School, 125.00; W.S.M.A. Inc., 92.50; Wal-Mart Community, 838.98; Wal-Mart Community BRC, 176.27; Wiscnet, 525.00; Charles Zahn, 255.00; Peoples State Bank, 100.00;

The following Flexible Benefits Account expenditures were reviewed:
Benefit Plan Administrators, 155.25; Benefit Plan Administrators, 1,427.88;
Benefit Plan Administrators, 332.48;

Dave Breuer moved to accept the financial report as presented. The motion was seconded by Jason Cathman. The motion carried on a 7-0 roll call vote.

- v. Carol Harris reviewed a list of purchases which the district may want to make with 2015-16 budget balances, accrued from health insurance premium holidays. A total of \$330,000 is available to be spent before June 30, 2016. Dave Breuer moved that the Board approve spending some of this money on a new copier and that the Board defer further designation of the accruals until a Special Board meeting on May 19. The motion was seconded by Cory Raisbeck. On a roll call vote, the motion passed 7-0.
- vi. Carol Harris explained 2016-17 operating budget assumptions based on Wisconsin Act 55 (the budget bill for 2015-17) and its effects on the River Ridge School District. The information is an introduction to what will be shared at a Special Board meeting on May 19 beginning at 6:00 pm. when the Board discusses items to be included in a preliminary district budget for 2016-17.
- vii. Carol Harris shared site operating costs of the two RRSD campuses. This was an informational item only.

C. Staff and Employee Relations Committee – Carol Harris and Ken Nies reported on the May 3 Staff and Employee Relations Committee meeting where the Committee discussed health, dental, and vision insurance renewal as well as 2016-17 compensation for teachers, specialty license staff, and support staff.

- i. Approve Health, Dental and Vision Insurance Premium Rates and Renewal - Brent Straka from TRICOR Insurance appeared before the Board. He said that due to the low claims experience for RRSD enrollees, TRICOR supports decreasing the district's health insurance premium rates for 2016/17 and reducing the coinsurance levels at 1-1-17. TRICOR also recommends that health insurance coverage be expanded to transplant options and Teledoc. TRICOR is recommending no increase in RRSD dental and vision insurance premiums. Cory Raisbeck moved to accept the health, dental, and vision premium recommendation as presented. Jason Cathman seconded the motion. The motion carried on a 7-0 roll call vote.
- ii. Approve 2016-17 Compensation for these Employee Groups:
 - a. Teachers and Extra-Duty - Dave Breuer moved to accept the Committee's recommendation for a 2.5% salary increase for the teachers and 2.0% increase for extra-duty. Cory Moravits seconded the motion. On a roll call vote of 7-0, the motion passed.
 - b. Specialty Licensure Staff - Cory Raisbeck moved to accept the Committee's recommendation for a 2.5% salary increase for specialty licensure staff (1 employee). Jason Cathman seconded the motion. On a 7-0 roll call vote, the motion passed.

- c. **Support Staff - Kerri Schier** moved to approve the Staff and Employee Relations Committee recommendation to grant support staff a 40 cent per hour raise and to pay RRSD's Director of Maintenance a salary of \$44,500 for 2016-17 with the provision of readjusting to \$47,000 if federal regulations implemented in October, 2016 justify the increased rate. Emilie Mumm seconded the motion. On a 7-0 roll call vote, the motion passed.
- iii. **Approve List for 2016-17 Teacher Contracts -Dave Breuer** moved to approve the list for 2016-17 teacher contracts. Emilie Mumm seconded the motion. On a 7-0 roll call vote, the motion passed.
- iv. **Approve List for 2016-17 Specialty Licensure Contracts - Cory Raisbeck** moved to approve the list for 2016-17 specialty license contracts. Jason Cathman seconded the motion. On a 7-0 roll call vote, the motion passed.
- v. **Approve List for 2016-17 Letters of Assignment for Support Staff - Dave Breuer** moved to approve the list of 2016-17 letters of assignment for support staff. Kerri Schier seconded the motion. On a 7-0 roll call vote, the motion passed.

IX. OLD BUSINESS

- A. **Discuss Process for Developing Long-Range Plan** – Ken Nies asked the Board how they would like to proceed with a process for developing a long-range plan for the district. He noted that the Board has yet to address the long-range plan recommendations that were presented to the Board in February by community task force committees. Dave Breuer moved to send the community task force recommendations to the various board committees then have the board committees prioritize the recommendations for the full board. Cory Raisbeck seconded the motion. The motion passed on a roll call vote of 5 to 2 with Moravits and Schier voting no. Board members agreed to assign community task force committee reports to the various Board committees when the Board meets May 19 in special session.
- B. **Camera at west end of high school** – Troy Marshall said our current camera system doesn't allow for another camera being added to the building. He is seeking pricing for a new system. He said a new system would have the capability of adding our old camera and provide better video resolution. The Board will receive an update at a future meeting.
- C. **Videotaping of Board Meetings for placement on website** - Jason Cathman requested that the Board consider videotaping meetings for placement on the RRSD website. He said it's important that the board be transparent so that people know what occurs at board meetings. Dr. Athey said a video camera and tripod were placed on the list of proposed equipment to purchase with accruals from health insurance premium holidays. (We currently have only one camera and tripod in the district to videotape events.) The school district's attorney, Eileen Brownlee, noted that there are schools in our area which videotape their board meetings. She said the district would need to update its public records policy if we began taping meetings. Dave Breuer moved to defer discussion of this item pending more information about necessary equipment, policy changes, and staffing for videotaping. Jason Cathman seconded the motion. The motion carried on a 7-0 voice vote.

- D. **Board packet materials on-line, and at meetings, for general public** – There have been a number of instances when people in attendance at a board or board committee meeting have asked for copies of information that the board members receive. Following discussion, the Board asked Dr. Athey to investigate what technology is available for online publication and retrieval of board materials and to report back to the Board. Cory Raisbeck moved to table action on the topic until additional information is available. The motion was seconded by Dave Breuer. The motion carried on a 7-0 voice vote.

X. NEW BUSINESS

- A. **Future Business Leaders of America (FBLA) – Request for district funding effective 2016/17 school year** – FBLA Advisor Tina Dilley provided an overview of FBLA. Tina explained that FBLA prepares students for leadership roles and teaches them other helpful skills for workplace and civic involvement. Structured FBLA competitions offer a wide-range of opportunities including public speaking and test taking. She reported there were 33 participants this year in grades 9-12 and that the RRSD students were active in regional and state competition. Student Council President and FBLA member Austin Morrow shared some of the worthwhile things he has learned through FBLA. T. Dilley requested that the board recognize FBLA as an official student organization at River Ridge. She asked the board to provide money to defray state competition costs and to pay for half of the competition costs for students who may qualify for nationals. She also requested that the board provide advisor compensation for FBLA equal to the pay rate provided to other RRSD student organizations.

Emilie Mumm moved to approve FBLA as a school organization. Cory Raisbeck seconded the motion. The motion passed on a 7 to 0 voice vote.

Cory Raisbeck moved to add \$2,000 to the 2016/17 budget for FBLA and to add the position of FBLA advisor to the extra-curricular compensation schedule at a rate of 5%. Emilie Mumm seconded the motion. The motion carried on a 7-0 voice vote.

- B. **Approve Applications for Open Enrollment (In and Out) for 2016-17** - Dave Breuer moved to approve the open enrollment requests for 2016-17 as presented in the May 11 board meeting packet. Cory Moravits seconded the motion. The motion passed on a 7 to 0 voice vote.
- C. **Approve Student Fees and Hot Lunch Meal Prices for 2016-17** – C. Harris reviewed the board packet material regarding student fee and hot lunch meal prices for 2016/17. She explained a couple of options related to meal price increases. Dave Breuer moved to accept “Option 1” to raise meal prices for grades 9 – 12 by 5 cents. Cory Moravits seconded the motion. The motion passed on a 7 to 0 voice vote.
- D. **Approve 2016-17 Transportation Rates with WARCO Transportation** – C. Harris reviewed board packet materials pertaining to the district’s bus contract with WARCO for the coming two years. WARCO’s pricing proposal for 2016/17 represents a 3.17% increase from 2015/16. C. Moravits asked when the bus contract was last bid out. C. Harris responded that 1999 was the last time bus contracts were put out for bids although other contract changes have been made since then. Dave Breuer moved to approve the proposed 2016/17 rates for WARCO. Emilie Mumm seconded the motion. The motion passed on a 7 to 0 voice vote.

- E. **Accept Resignations/Retirements**– Cory Moravits moved to accept, with thanks and regrets, the retirement letters of three teachers: Sandra Mergen (Art), Jill Faurote (4K) and Jeff Graewin (Grade 6). Jason Cathman seconded the motion. The motion passed on a 7 to 0 voice vote.
- F. **Approve Amendment of 403(b) Plan to Allow Employer Contributions** – C. Harris explained that this action is a necessary corollary to the board’s recent decision to provide a retirement package for up to three teachers. Kerri Schier moved to approve amendment of the 403(b) plan to allow for employer contributions. Cory Moravits seconded the motion. The motion passed on a 7 to 0 voice vote.

XI. Appearances Pertaining ONLY to Today’s Agenda Items - Public participation (public comments) is limited to 2 minutes per person. The total meeting time allotted for public participation is 15 minutes. Three people spoke under the Appearances segment:

- Brian Nichols complimented the board on the night’s meeting and on good hiring decisions by the board and administration.
- Bob Woods expressed dissatisfaction with the microphone system and explained that he has difficulty hearing the meeting proceedings.
- Darlene Mueller asked for a copy of the site operations costs and a copy of the bus contract with WARCO. [Mrs. Mueller will be able to obtain copies under our Open Records request policy/procedure.]

XII. INFORMATION

- A. Upcoming Meeting Schedule
- i. Technology Committee – May 17, 2016 at 7:15 am
 - ii. Special Board Meeting – May 19, 2016 at 6:00 pm (2016/17 Preliminary Budget discussions)
 - iii. Policy/Curriculum Committee – June 1, 2016 at 5:15 pm
 - iv. Building & Grounds Committee – June 15, 2016 at 5:00 PM
 - v. Regular Board Meeting – June 15, 2016 at 6:00 PM
- B. Board of Education Member Suggestions and Recommendations for Future Items
- Bus bids discussion (Moravits)
 - Parking/pick-up at end of school day (Raisbeck)
 - Signage for baseball and softball fields re: no alcoholic beverages permitted on school property or at school events (Schier)
- C. Adjourn – Dave Breuer moved to adjourn. Cory Moravits seconded the motion. The meeting was adjourned at 9:34 p.m. on a 7 to 0 voice vote.