

River Ridge School District
Policy/Curriculum Committee Meeting Minutes
Wednesday, January 4, 2017

The Policy and Curriculum Committee met on Wednesday, January 4, 2017 in the ES/MS/HS located at 11165 County P, Patch Grove, WI 53817. The following business was conducted:

- I. **Call to Order** – Committee chair Kerri Schier called the meeting to order at 5:15 pm.
- II. **Roll Call** – The following members were present: Jason Cathman, Emilie Mumm, and Kerri Schier. Also in attendance was Superintendent Dr. Jeff Athey.
- III. **Pledge of Allegiance**
- IV. **Statement of Notice** – J. Cathman stated notice of the meeting was properly posted at 3 pm on December 23, 2016. E. Mumm moved to accept that the meeting was properly noticed. J. Cathman seconded. The motion carried by voice vote.
- V. **Appearances** – There were none.
- VI. **New Business**
 - A. **321 – Annual School Calendar and School Hours** – The Committee recommended replacement Policy 321, as proposed by Administration, be presented to the Board on January 19, 2017 for a first reading. The recommended policy replaces outdated language in a policy that was last updated in 1995.
 - B. **760 – Food Services Management** - The Committee recommended replacement Policy 760, as proposed by Administration, be presented to the Board on January 19, 2017 for a first reading. The proposed policy is based on a sample policy from the WI School Boards Association and has been reviewed by Business Manager Kevin Kocer, Finance Secretary Sue Christ, and Head Cook Nancy Fassbinder.
 - C. **760.1 – Free and Reduced Meals** - The Committee recommended revised Policy 760.1, as proposed by Administration, be presented to the Board on January 19, 2017 for a first reading. The Committee requested that the following information regarding free and reduced lunch be presented at the next Policy and Curriculum Committee meeting:
Number and percent of RRSD families that complete a free/reduced lunch application.
Number and percent of RRSD students who qualify for free/reduced. Comparison with Prairie du Chien School district on number and percent of students who qualify for free/reduced lunch. Methodologies PDC uses to distribute/collect applications.

- D. **852 – Distribution of Non-school Related Materials** – The Committee recommended Policy 852, as proposed by Administration, be presented to the Board on January 19, 2017 for a first reading. The policy was recommended by the school district’s attorney, Eileen Brownlee, after a citizen questioned whether it was appropriateness to distribute legislative campaign material within the school.

VII. **Old Business**

- A. **Policy Manual sections 920-950: Facility Planning and Construction** - The Committee recommended revised policies 920-950, as proposed by Administration, be presented to the Board on January 19, 2017 for a first reading. Dr. Athey explained that the revised policies are based on language recommended by the school district’s attorney, Eileen Brownlee. The recommended language allows for board oversight of construction contracting and expenditures without creating undue delays in the process. For example, the revised version of Policy 951.1 – Construction Contracts, allows the board to authorize the Superintendent or designee to authorize change orders that fall within the parameters set by the Board.
- B. **Audio and Video Recording of School Board Meetings** –The Committee recommended the policy be referred to the Board, as written, on January 19, 2017 for a second reading.
- C. **672 Purchasing Procedures** –The Committee recommended the policy be referred to the Board, as written, on January 19, 2017 for a second reading.

VIII. **Next Meeting** – Wednesday, February 1, 2017 at 5:15 pm.

- IX. **Member Suggestions and Recommendations for Future Items** – The Committee would like receive statistics regarding free and reduced lunch applications and approvals (as discussed under VI. C.).

- X. **Adjournment** – J. Cathman moved to adjourn. E. Mumm seconded. The meeting adjourned at 5:56 pm.