

River Ridge School District  
Policy and Curriculum Committee Meeting Minutes  
April, 5, 2007, 5:00 PM

The Policy/Curriculum Committee met in the Superintendent's office/Board Room of the ES/MS/HS located at 11165 County Hwy P, Patch Grove, WI 53817. The following business was conducted:

- I. Call to Order. Kerri Schier called the meeting to order at 5:00 pm.
- II. Roll Call. The following board committee members were present: Jason Cathman, Adam Guthrie, and Kerri Schier. Also present were: Supt./Elem. Principal Dr. Jeff Athey and Business Manager Kevin Kocer.
- III. Pledge of Allegiance. The Pledge of Allegiance was recited.
- IV. Proof of Posting. Dr. Athey stated that public notice of this meeting and posting of the agenda was done March 30, 2017 at 1:00 pm.
- V. Appearances. There were none.
- VI. Old Business.
  - A. 188 Telephone Participation in Board/Committee Meetings. The Committee had no additional edits/revisions to this policy. It will be brought to the Board for a second reading.
  - B. 723.3 Emergency School Closings. During the discussion part of this policy, the Committee re-iterated that they did not wish to see an athlete "penalized" if he/she did not come to an "open gym"/optional practice in the event one is held should weather conditions improve on a day that began as a cancelled day. It was also stated that if school was in session at the start of the day and then students were let out to go home due to worsening weather conditions, that no after school/evening activities would be held in the district. The Committee was in favor of moving this policy forward for a second reading by the Board.
  - C. 345.6 High School Graduation Requirements. Dr. Athey said Administration identified additional edits that are needed to this policy. Dr. Athey will bring the edited policy to the May 3, 2017 Policy and Curriculum Committee meeting.
  - D. 424 Public School Open Enrollment. The committee had no additional edits/revisions to this policy. It will be brought to the Board for a second reading.
  - E. Free and Reduced Lunch Discussion. The Committee resumed a discussion which it started in March regarding applications for free and reduced lunch. The Committee is interested in encouraging more parents to fill out free and reduced lunch applications. Kevin Kocer shared information he learned from Attorney Eileen Brownlee and others. Unlike the Prairie du Chien School District, we do not have a registration fee that can be waived. We charge families \$30 for book fees which amounts to \$18,000 in our annual budget. Kocer and Brownlee recommend against creating a registration fee that would be waived as an incentive to complete free/reduced lunch forms. This is because any school fee should be auditable as a legitimate fee that is applied to the school budget.

Administration recommends the following activities to try to encourage more parents to complete free and reduced lunch applications: a) during school registration, the secretaries will let parents know that Business Manager Kevin Kocer is available to help in completing application forms, and b) Superintendent Athey will prepare an article for a summer newsletter and the RRSD website discussing the benefits of free/reduced lunch to the school and to eligible students.

VII. New Business.

A. 526.1 Employment References and Verification (Aiding and Abetting of Sexual Abuse)

Dr. Athey said this policy was being brought forward because we currently don't have such a policy and it's a requirement to have one if you're a school receiving federal funds – which we are. Should a school employee be guilty of engaging in sexual misconduct with a minor, school officials, would not be providing them with any assistance for employment to the next job – including no reference. The Committee had no suggestions for edit and/or revisions. It will be brought to the Board for a first reading.

B. 411.3 Ensuring the Educational Stability of Children in Out-of-Home-Care (Foster Care).

This policy directs staff to cooperate/collaborate with local child welfare agency and tribal child welfare agency personnel in ensuring the educational stability of children in out of home care (foster care). The policy outlines the general responsibilities of the district's point of contact for children in foster care. This policy is coming to the Board due to new Title 1 requirements. The Committee had no suggestions for edit and/or revisions. It will be brought to the Board for a first reading.

C. 363.21 Student Technology Responsible Use. RRSD's current policy was just reviewed and revised December 14, 2016. However, Administration would like to replace it with a sample policy identified at the February, 2017 Bright Bytes workshop at CESA #3.

because it does a better job reflecting "digital citizenship behavior norms" and is more straightforward. The Committee recommends that this replacement policy be brought forward to the Board for a first reading.

VIII. Next Meeting. The next Policy/Curriculum Committee meeting will be Wednesday, May 3, 2017 at 5:15 pm.

IX. Member Suggestions and Recommendations for Future Items.

Dr. Athey said he is looking into seeing if policy/procedures exist for when parent(s) wish to bring forward a complaint. The RRSD does not currently have such a policy/form.

Adam Guthrie said he has been contacted by Fire Department personnel about what to do if they come to school to address a fire outside of regular school hours and they see a car(s) in the parking lot suggesting there may be a school employee(s) in the building. They would want to make sure that person(s) gets out safely, but how would they know whether someone is in the building and/or where to start to look for them? Adam said the Fire Department would like a floorplan/schematic of the school so that they are more familiar with the layout of the school and which teachers are assigned to which rooms.

Kerri Schier asked whether something could be displayed in classroom windows to indicate the room is occupied and it could be seen by fire fighters from outside of the building.

Dr. Athey shared an “Exit Interview” form that was created for use when employees resign/retire.

- X. Adjournment – Jason Cathman moved to adjourn. Adam Guthrie seconded. The meeting adjourned at 5:58 pm.