

**River Ridge School District
Buildings and Grounds Committee Meeting
August 11, 2016**

The Buildings and Grounds Committee met in the Multi-purpose Room of the River Ridge E/MS/HS on Thursday August 11, 2016 located at 11165 County Hwy P., PO Box 78, Patch Grove, WI.

- I. **Call to Order** – the meeting was called to order at 5:00 pm by Committee Chair Ken Nies.
- II. **Roll Call** – The following Committee members were present: Cory Moravits, Ken Nies, and Cory Raisbeck. Also present were: Superintendent Dr. Jeff Athey, Business Manager Kevin Kocer, and Maintenance Director Troy Marshall. There were also district residents in the audience.
- III. **Proof of Giving Public Notice** – Cory Moravits shared that the meeting notice was properly posted at 3:00 pm on August 8, 2016. A motion to accept this action was made by Cory Raisbeck. The motion was seconded by Cory Moravits. The motion carried on a voice vote.
- IV. **Appearances** – There were no sign-ups to speak.
- V. **Summer Project Updates** – Troy Marshall updated the Committee on the following summer projects:

UE Ceiling – A drop ceiling will be added to the UE entrance by 8/15.

Rubberized Roof Coating – LeMeer quoted \$2,000 for repairs to the UE school roof. Troy said his staff will go ahead and make the repairs within the next two weeks before school starts; he believes we can handle the repairs internally at a cost of about \$500.

Office Closet – a closet was built in district office to hide P.A. system electronics. It results in a much less cluttered look in the office.

Wood Chips – Troy has arranged for a vendor from Menomonee Falls, WI to deliver and disperse wood chips at the elementary playground at a cost of \$2,600.

Goal Posts – Our football field goal posts were badly rusted. They've been sanded and re-painted.

Waxing – Dan Hromadka and Christina Udelhoven will be waxing floors at the ES/MS/HS on August 15 and 16. Lester Breuer will be waxing floors at the UE August 17-19.

Painting – the Custodial staff has some miscellaneous painting to do yet in preparing for the start of school.

Update on Pending Electrical Work – Westphal Electric (Rick Traxler and Matt Lipska) will be at RRSD between now and Sept. 1 to complete the following electrical projects: wire steam kettle in kitchen, change out an electrical panel in the Ag shop, wire-in a new planer in the Ag shop, run wiring to two different LED screens that have been mounted in the foyer of the ES/MS/HS; one for displaying announcements, the other for displaying past graduating classes.

VI. Long-range Plan: Facilities and Fiscal Responsibility

- A. Review of discussions with Rettler Corporation, Stevens Point, WI - Ken Nies said he, Dr. Athey, Troy Marshall, Kevin Kocer, Clay Koenig and Wade Winkers met with John Kneer of Rettler Corporation on Thursday, July 28 to discuss what would be needed in developing the athletic complex in Patch Grove if a football field/ track were to be built here. As a follow-up to this meeting, Rettler sent RRSD a proposal in the amount of \$2,852,633.79. The amount includes a 7% contract administration fee of \$176,402.09. Rettler would require a \$2,500 payment from RRSD to further develop the project plans.

Troy Marshall and Wade Winkers have put together a plan for an outdoor athletic facility with an estimated cost of \$1.2 million.

The Building and Grounds Committee said they would like to see the project scaled back to no more than \$1.2M (including Rettler's fee for overseeing the project through completion). The Committee asked that Troy Marshall and Wade Winkers go through the Rettler proposal to recommend items for elimination. The Building and Grounds Committee recommends that if Rettler can scale back to a total of \$1.2M, that an agreement with Rettler be considered for Board approval during a special board meeting on Aug. 18.

- B. Review of Discussions with McKinstry – Ken Nies reported that McKinstry has until the end of the day Friday, August 12 to send RRSD cost figures for construction of a gym, four classrooms, remodeling of two existing rooms and installation of an elevator.

McKinstry has indicated to Carol Wirth (financial consultant for RRSD) that if the project is approved at a November 8, 2016 referendum, construction would not be completed by the start of the 2017/18 school year. It would be more likely that all students would be at one site beginning with the 2018/19 school year.

Ken Nies reported that McKinstry would like a fee in the amount of \$27,800.00 to cover the costs of what they and their architect (McGowen) have already put into the project as a pre-referendum service charge. McKinstry said this could be rolled over into the cost of the project should the referendum pass. In the case of an unsuccessful referendum, the district would pay McKinstry for services rendered to-date. RRSD is still trying to get a definitive answer from McKinstry on whether the architectural drawings will become the property of RRSD upon payment of the pre-referendum agreement.

- VII. Member Suggestions and Recommendations for Future Items** – Ken Nies suggested that the building and Grounds Committee try to schedule time to tour both schools during the first two weeks of September. C. Raisbeck suggested that the Building and Grounds Committee try to schedule a walkthrough of the two schools once every semester.
- VIII. Next Meeting Date/Time:** The next Building and Grounds Committee meeting will be on Tuesday, September 13, 2016 at 5:00 pm.