



# TIMBERWOLF NEWS

August 2022

## WELCOME BACK TO SCHOOL - SEPTEMBER 1

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### IMPORTANT DATES

August 8-12  
 5th Grade  
 Band Camp

August 10  
 Safety Night

August 17  
 Board Meeting

August 22-26  
 HS March Band  
 Camp

August 23-25  
 Teacher In-Service

August 25  
 Open House

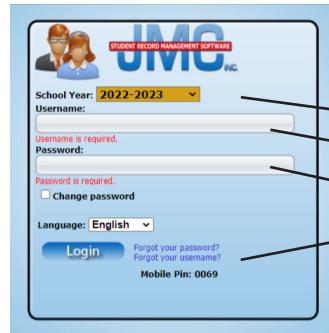
## 2022-2023 Online Registration Monday, August 8 - Friday, August 12

### New Family to the district?

Please call the school prior to starting the registration process. 608-994-2715

### Returning Families

The link for jmc online registration can be accessed via the River Ridge School District website beginning Monday, August 8. In addition to updating information specific to each child, you will be reviewing handbooks and policies, completing state required questionnaires, and providing bussing information. The convenience of completing the free/reduced meal application and online payments is also available.



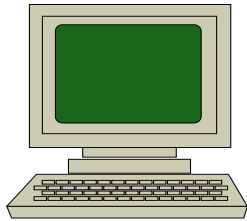
- Log on to your jmc Family portal.
- Be sure to select the 2022-2023 school year.
- Username is your (the parent's) last name.
- Password
- Click on "Forgot your password" to reset your password

Once you have logged in, the jmc online system will take you through the necessary steps of completing the registration process for each of your children. If you need help with online registration, contact the district office to set up an appointment.

- **Use a computer!** Using a cell phone or tablet does not work with jmc online registration.
- Allow plenty of time to complete the registration process. The contact information, phone numbers, and emails you provide will be the means we use to contact you during the 22-23 school year, so **attention to detail is important**. Be sure the email address you provide is one that you access on a regular basis.
- As you update your contact information in jmc, list current information for a backup person in the event that you are unable to pick up your child.
- Review the Student Handbook, Discipline Policy, Directory Data Information, and Students Technology Responsible Use. These downloadable documents can be accessed on jmc registration or from the school website.
- Completing by the August 12 deadline allows us to process registration information and forward bussing information to Warco in a timely manner.

## Mission Statement

The River Ridge School District will strive to provide a safe, challenging environment for each individual student by promoting excellent staff development, encouraging meaningful parent involvement, and earning strong community support through honesty, integrity, and open communication.



Visit our website at [www.rrsd.k12.wi.us](http://www.rrsd.k12.wi.us)

### District Administrator

Clay Koenig  
608-994-2715 or  
[koenigcl@rrsd.k12.wi.us](mailto:koenigcl@rrsd.k12.wi.us)

### Editor

Tamara Hoffman  
608-994-2711 or  
[hoffmanta@rrsd.k12.wi.us](mailto:hoffmanta@rrsd.k12.wi.us)

Question or suggestions for future articles, please call the District Administrator's Office at 608-994-2715

## 2022-2023 Registration Fees and Meal Prices

Prices are as follows:

<b>REGISTRATION FEES:</b>	High School (9-12)	40.00
	Middle School (5-8)	35.00
	Elem. (5k – 4)	30.00
	4K	25.00

<b>COCURRICULAR:</b>	High School (9-12)	40.00
	Middle School (7-8)	10.00

<b>SEASON ATHLETIC PASS:</b>	Adult	64.00
	Student	20.00
	Family	140.00

<b>BAND RENTAL:</b>	50.00
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### BREAKFAST PRICES: (Per day)    LUNCH PRICES: (Per day)

All Students (4k-12)	1.80	Elem (4K-5)	2.35
Reduced	.30	MS/HS (6-12)	3.45
Adult	3.00	Reduced	.40
Extra Milk	.35	Adult	4.65
		Extra Milk	.35

Milk break only: \$7.00 per card = 20 milks



This Fall **Back To School** Will Also Mean **Back to Student Meal Rates** for Nutritious School Meals.

### Why apply for free & reduced meals?

River Ridge Schools Food Services encourages ALL families to apply for free and reduced meals. Applications and instructions available on River Ridge website and jmc Family portal. Only one application needs to be filled out per family.

- ✦ Increased school funding for education
- ✦ Discounted fees associated with college applications
- ✦ Increased grant funding opportunities
- ✦ Increased technology and network funding
- ✦ Reduced or free nutritious meals
- ✦ Discounted fees for SAT, ACT, and AP testing

## NON-DISCRIMINATION STATEMENT

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability (“Protected Classes”) in any of its student program and activities. The Board designates the following individuals to serve as the District’s “Compliance Officers.”

Amy Jones - Student Service Coordinator  
608-994-2715 ext. 302  
P.O. Box 78, 11165 County Highway P  
Patch Grove, WI 53817

Bill Hannah - Elementary Principal  
608-994-2715 ext. 102  
P.O. Box 78, 11165 County Highway P  
Patch Grove, WI 53817

## Get Ready for School

The State of Wisconsin requires the following immunizations for school entrance:

### Children going into Pre-K (ages 2 through 4 years) should have:

DTaP	4 doses
Polio	3 doses
Hepatitis B	3 doses
MMR	1 dose
Chickenpox/varicella	1 dose or history of disease

### Children going into 5K (kindergarten) through 5th grade should have

DTaP	4 doses
If the 4th dose was before their 4th B-Day)	
Polio	4 doses
Hepatitis B	3 doses
MMR	2 dose
Chickenpox/varicella	2 dose or history of disease

### Children going into 6th through 12 grade should have

DTaP	4 doses
If the 4th dose was before their 4th B-Day)	
Polio	4 doses
Hepatitis B	3 doses
MMR	2 dose
Chickenpox/varicella	2 dose or history of disease
Tdap	1 dose (in the past 5 years)

After your child receives their immunizations, please send the immunization dates to your school. The Grant County Health Department provides immunizations free for children with Badger Care or no insurance to cover vaccines.

Call the Health Department with any questions at 723-6416

Check your child’s immunization record at <https://www.dhswir.org>



### Substitutes Needed

We are seeking licensed substitute teachers and substitute support staff, including aides, cooks, secretarial, and custodial staff. Applications are available at [www.rrsd.k12.wi.us](http://www.rrsd.k12.wi.us) or at the District Office

#### Substitute Teacher Rate for 2022-2023

\$125: 1-20 days | \$150: over 21 days  
\$180: flat for retired teachers



### River Ridge Summer School - A HUGE Success

River Ridge Summer School was a great success. Students in 4K through 8th grade enjoyed their enrichment classes, as well as learning a little bit of reading and math along the way. The 4K did activities each week with their theme, which were camping, the ocean, insects, and the zoo. The 5K made ice cream, bird feeders, camping activity with smores, and arts and crafts with daily learning included. The 1st through 4th grade completed various activities in outdoor games, cooking, science experiments, arts and crafts, yoga, sports, card making, and cardboard games.



The 5th through 8th grade students had more advanced classes: advanced science, advanced woodworking, advanced cooking, advanced photography, advanced robotics, and babysitting certification. We had 18 students complete the babysitting certification class. These students were also able to participate in camps: boys' basketball, girls' basketball, and girls' volleyball. The camps were offered free to the students. Thanks to all the students who attended summer school, as you were a great group and fun to work with!



**Summer Camps**



**4th - 8th Grade Girls' Basketball Camp**



**4th - 8th Grade Volleyball Camp**



**4th - 8th Grade Boys' Basketball Camp**



**Monday, September 5, 2022**

**Volleyball Information**

**Attention - High School Players**

by Dianne Langmeier

The 2022 Volleyball Season will start on August 15, 2022 with practices held at River Ridge High School. All incoming juniors and seniors (Varsity) will practice from 4:00-6:00 PM the first day. Incoming freshmen and sophomores will practice from 3:30 to 5:30 PM. Team pictures are scheduled for Wednesday, August 17, with individual pictures starting at 3:30 PM. Please make sure you have your physical or alternate-year card handed in and activity fees paid before the first practice.

**Note from Middle School Volleyball Coach**

by Mrs. Kuenster

**All 7th and 8th-grade girls interested in going out for volleyball:**

Practice will start on Tuesday, August 23 from 3:30-5:00 PM in the middle school gym. Practice will be Tuesday - Thursday the first week.

**Please turn into the main office or bring to the first practice the following:**

- \* Updated Physical or Alternate Year card
- \* \$10 Athletic Fee

Please complete the follow information located on the **Athletic Information Page**

- \* View the Athletic Code
- \* View Concussion Management Plan
- \* Submit the Signature Page

**Athletic Information Page**

Check the River Ridge website  
[www.rrsd.k12.wi.us](http://www.rrsd.k12.wi.us)  
 Schools > Athletics > Athletic Requirements

## Keep Collecting

River Ridge School District is continuing to collect:

- \* **Box Tops**-get the App and scan your receipt, it is so easy to do.
- \* **Pop Tabs** -from the tops of cans-this helps families stay at the Ronald McDonald House
- \* **Country Hearth**  
(UPC label--Loaves4learning)
- \* **Prairie Farms**--milk caps
- \* **Coca Cola caps** from bottles--this program is new for us.

The items can be dropped off in the main office or with Lisa Clark.

Any questions, please call:  
Lisa Clark - 994-2715 ex 211 or  
email: [clarkli@rrsd.k12.wi.us](mailto:clarkli@rrsd.k12.wi.us)

**RRAP is hosting an**



River Ridge Sports Complex  
Thursday, August 25 \* 7:00 PM  
Following Open House

Free Admission  
All children must be accompanied by an adult  
Bring blankets or lawn chair to sit on  
Concessions available

## Back - to - School Guide

### Injury on School Grounds and Property

Any student injured on school grounds or property must notify a school district employee as soon as possible. In the event of an injury on school grounds or property, the teacher/supervisor/employee is to notify the principal of the nature and extent of the injury. The principal will then decide what course of action to pursue. Should the injury be minor in nature, treatment will be made by school personnel. A more serious injury will require immediate notification of the parent/guardian for instructions unless the situation calls for immediate assistance of the West Grant Rescue Squad.

### Students Under Medical Care/Treatment

In order to enable the staff to effectively react to any seizure or allergy attack (including food allergies), parents/guardians are responsible to notify Administration of any medical condition that may occur because of an existing illness or condition.

### Medication Forms

All students need to have a medication form filled out if any over the counter or prescription medication is to be taken at school. All medications need to be in their original container. Forms are available from the district office or on the district website.

Please take the time to update your Emergency contact information in the jmc Family portal. Please list someone willing to pickup our child if you cannot be reached.

### Student Dress Code

Students are encouraged to dress appropriately for school. The limits that are imposed have to do with cleanliness and with clothing considered distracting, wholly inappropriate, or unsafe for the classroom. Within limits, dress and appearance are a matter of individual taste and responsibility. Generally, dress appropriate when leaving home is appropriate at school. No student is allowed to change clothing at school except for a school-sponsored activity.

Penalties for violation of the dress code may include individual counseling, sending the student home to change before returning to school, and parent conference, as necessary.

### Lost and Found

Each year many items are turned in to the lost and found never to be claimed again. At the end of the school year these items are then donated. So that we may return these items to their rightful owners, please label your child(rens) clothing, coats, shoes, and boots.

## **River Ridge School Supply List 2022-23** updated 5/25/2022

- ✓ **All students are asked to bring Kleenex and Clorox Wipes.**
- ✓ **Tennis shoes are needed for 4K – 4<sup>th</sup> grade students.**

### Early Childhood

Backpack  
Pencil box  
Folder  
Change of clothes  
(shirt, socks, underwear, pants)

### 4-Year Old Kindergarten

2 pkg large glue sticks (3/pack)  
Beach Towel  
1 roll paper towel  
1 set watercolors  
1 pkg large or small paper plates  
1 box gallon or quart size Ziploc bags  
Small headphones

### Kindergarten

Washable markers (pkg of 8)  
2 folders (preferably plastic)  
White school glue (4 oz bottle)  
1 package of glue sticks (3/pack)  
Pencil box  
Rest mat  
1 roll paper towel  
1 box of quart or gallon ziplock bags  
Dry Erase Marker - Black  
Small headphones

### First Grade

24 Pencils (sharpened)  
Erasers  
Scissors  
10 Glue sticks  
Crayons (24 Count)  
Highlighter  
1 Box sandwich size Ziplock Bags – Boys  
1 Box gallon size Ziplock Bags – Girls  
2 Boxes of Crackers (i.e. Goldfish, Graham Crackers)  
Small headphones

### Second Grade

24 #2 pencils (sharpened)  
2 big pink erasers  
Colored pencils  
12" ruler (inches & centimeters)  
Small school box  
20 glue sticks  
Crayons (24 count)  
Pointed scissors  
Highlighter (pink or yellow)  
2 spiral notebooks  
1 box Crayola markers  
1 5-subject notebook  
2 rolls paper towel  
Boys – 1 box sandwich size bags  
Girls – 1 box gallon size storage bags  
2 boxes crackers (i.e. Goldfish, Graham Crackers)  
Small headphones (**no ear buds**)

### Third Grade

Several #2 pencils (sharpened)  
Colored pencils (set of at least 8)  
1 pointed scissors  
1 pencil pouch  
1 large eraser and several pencil-top erasers

Crayons  
2 glue sticks  
1 bottle glue  
2 folders  
Multiplication and division flash cards  
Wooden ruler w/inches & centimeters  
1 highlighter  
2 Dry erase markers  
2 rolls of paper towels  
1 pair ear buds or small headphones  
1 box of quart size ziplock bags

### Fourth Grade

Pencil pouch  
Art box (not large – about 8 ½ x 5)  
5 packages #2 lead pencils  
Pointed scissors  
Multiplication & division flash cards (up to 12)  
1 pair ear buds or small headphones  
\*\*All other items donated thanks to an anonymous donor\*\*

### Fifth Grade

5 wide-ruled spiral notebooks  
2 BLUE (math)  
1 GREEN (science)  
1 RED (social studies)  
1 YOUR CHOICE  
\*\*No folders are needed. A multi pocket folder will be supplied by RRAP.\*\*  
2 composition notebooks ( Several red pens (no felt tip/marker type)  
Large eraser & several pencil-top erasers  
Large pointed sturdy scissors  
Art box  
Pencil pouch  
Highlighter  
Several #2 lead pencils  
Colored pencils (set of at least 8)  
Crayons  
Markers  
12" ruler w/inches & centimeters  
Glue sticks & bottle of glue  
1 pair ear buds or small headphones (stays at school)

### Sixth Grade

5 wide-ruled spiral notebooks (Reading, ELA, Math x2, Social Studies)  
\*\*No folders are needed. A multi pocket folder will be supplied by RRAP.\*\*  
1 composition notebook (Science)  
Pencil pouch (heavy duty fabric & zippered)  
4 red pens  
Highlighters  
Several #2 pencils (sharpened or with extra lead if mechanical)  
Erasers  
Colored pencils  
Markers  
Scissors  
12" inch ruler (with inches & centimeters)  
Scientific calculator (good for 6<sup>th</sup> - 8<sup>th</sup> grade)  
Double-sided tape (ELA)

1 pair ear buds or small headphones (carry class to class, stays at school)  
2 large box of Kleenex  
1 container of Clorox Wipes

### Seventh & Eighth Grade

7 wide-ruled individual subject notebooks (Reading, Social Studies, Science, Health, Spanish, and Math x2)  
\*\*No folders are needed. A multi pocket folder will be supplied by RRAP.\*\*  
1 composition notebook  
Plenty of #2 pencils (if you choose mechanical pencils have PLENTY of lead)  
Red pens  
Highlighters (assorted colors)  
Glue sticks (3/pack)  
Post-It Notes  
Erasers (pencil top) – OPTIONAL  
Colored pencils – OPTIONAL  
Scissors – OPTIONAL  
Scientific calculator (good for 6<sup>th</sup> – 8<sup>th</sup> grade)  
Pencil case  
1 spiral bound sketchbook for art  
Expo Dry erase markers for Spanish  
1 box of Kleenex  
1 container of Clorox wipes  
1 pair ear buds

### Seventh Grade only

Notebook  
Trifold Display Board  
3-ring binder

### Eighth Grade only

1" or 2" 3-ring binder w/clear slide in front & back (for portfolio)  
25-page protectors

### 7 & 8 Choir Members

Black 3-ring binder w/side pockets

### High School Art Students

1 spiral bound sketchbook

### High School Consumer Math Students

3-ring binder  
Pencils  
TI-34 Calculator

### High School Geometry Students

3-ring binder  
Compass  
Ruler  
Protractor  
Colored pencils

### High School English 10

Composition Notebook

### High School AP English

100-Sheet Wide Ruled Composition Notebook



# RIVER RIDGE SCHOOL DISTRICT

PRESENTS

## SCHOOL SAFETY NIGHT

LEARN WHAT WE DO TO KEEP YOUR KIDS SAFE AT SCHOOL

**WEDNESDAY, AUGUST 10, 2022**

**7:00PM**

**RIVER RIDGE MIDDLE SCHOOL GYM**

### TOPICS WILL INCLUDE:

- ALICE PROTOCOLS - WHEN AND WHY IT IS USED
- STUDENT AND STAFF EDUCATION - WHAT THEY LEARN ABOUT SAFETY AND DRILLS
- SAFETY TEAM
- EMERGENCY RESPONSE AND REUNIFICATION PLANS FROM EACH SCHOOL\*
- TRANSPORTATION PLANS FOR EMERGENCIES
- QUESTION AND ANSWER SESSION

\*PLEASE UNDERSTAND THAT DUE TO CONFIDENTIALITY CONCERNS, WE CANNOT PROVIDE SPECIFIC DETAILS ABOUT SCHOOL EMERGENCY RESPONSE PLANS. SOME TOPICS WILL BE COVERED AS A GENERAL OVERVIEW

## Directory Data

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that River Ridge School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, River Ridge School District may disclose appropriately designated "directory information" without written consent, unless you have advised the River Ridge School District to the contrary in accordance with River Ridge School District procedures. The primary purpose of directory information is to allow the River Ridge School District to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information: names, addresses, emails, and telephone listings unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want River Ridge School District to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent, you must notify the River Ridge School District in writing within 14 days of the start of the school (or within two weeks of receipt of this notice if enrolling after the school year has begun). Forms are available in each district office.

- Student's name
- Address
- Telephone listing
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Dates of graduations
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received

Members are encouraged to report suspected violation of policy. A complaint shall be filed to the District Administrator, Clay Koenig, 608-994-2715 ext. 103, 11165 County Highway P, Patch Grove, WI 53817, [koenigcl@rrsd.k12.wi.us](mailto:koenigcl@rrsd.k12.wi.us)

## NONDISCRIMINATION STATEMENT AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY RIVER RIDGE SCHOOL DISTRICT

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability (“Protected Classes”) in any of its student program and activities. This policy is intended to support and promote nondiscriminatory practices in all District and school activities, particularly in the following areas:

- A. use of objective bases for admission to any school, class, program, or activity;
- B. prohibition of harassment towards students and procedures for the investigation of claims (see Policy 5517);
- C. use of disciplinary authority, including suspension and expulsion authority;
- D. administration of gifts, bequests, scholarships and other aids, benefits, or services to students from private agencies, organizations, or persons;
- E. selection of instructional and library media materials in a nondiscriminatory manner and that reflect the cultural diversity and pluralistic nature of American society;
- F. design and implementation of student evaluation practices, materials, and tools, but not at the exclusion of implementing techniques to meet students’ individual needs;
- G. design and configuration of facilities;
- H. opportunity for participation in extra-curricular and co-curricular activities, provided that separate programs for male and female students may be available provided comparable activities are made available to all in terms of type, scope, and District support;
- I. Career and Technical Education (see policy 2421); and
- J. the school lunch program and other school-sponsored food service programs. See school district policy #2260 & 8500 for more information.

### Title IX

The Board prohibits sexual harassment that occurs within its education programs and activities. When the District has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent. See school district policy #2266 for more information.

### Section 504/ADA

Any person who believes that the River Ridge School District or any staff person has discriminated against them in violation of the District’s Section 504/ADA Policy #2260.01 may file a complaint.

### Reporting Procedures

Students, parents and all other members of the School District community are encouraged to promptly report suspected violations of this policy to a teacher or administrator. Any teacher or administrator who receives such a complaint shall file it with the District’s Compliance Officer at his/her first opportunity.

Students who believe they have been denied equal access to District educational opportunities, in a manner inconsistent with these policies, may initiate a complaint and the investigation process that is set forth below. Initiating a complaint will not adversely affect the complaining individual’s participation in educational or extra-curricular programs unless the complaining individual makes the complaint maliciously or with knowledge that it is false.

### District Compliance Officers

The Board designates the following individuals to serve as the District’s “Compliance Officers” (hereinafter referred to as the “COs”).

Amy Jones- Student Services Coordinator  
608-994-2715 ext. #302  
11165 County Highway P Patch Grove, WI 53817  
jonesam@rrsd.k12.wi.us

Bill Hannah – Elementary Principal  
608-994-2715 ext. #102  
11165 County Highway P Patch Grove, WI 53817 hannahbi@rrsd.k12.wi.us

A CO will be available during regular school/work hours to discuss concerns related to student discrimination in educational opportunities under this policy.

## Program and Curriculum Modifications

Wisconsin Statute Section 118.15 requires that all students under the age of 18 attend school regularly. Wisconsin Statute Section 118.15(1)(d) also permits any student's parent or guardian, or a student if the parent or guardian is notified, to request, in writing, that the School Board provide the student with program or curricular modifications, including but not limited to:

1. Modifications within the student's current academic program.
2. A school work training or work-study program.
3. Enrollment in an alternative public school or program located within the student's school district of residency.
4. Enrollment in a nonsectarian private school located within the student's school district of residency which meets certain federal law requirements. Any such enrollment must be by contractual agreement which provides for tuition payment by the student's school district of residency.
5. Homebound study, including nonsectarian correspondence courses or other courses of study approved by the School Board or nonsectarian tutoring provided by the school in which the student is enrolled.
6. Enrollment in any public educational program located outside the student's school district of residency. Enrollment under this subsection may be pursuant to a contractual agreement between the school districts.

When a written request for a program or curriculum modification is made, the School Board will consider the request and render a written decision on the request within 90 days of the request except that if the request relates to a student who has been evaluated by an IEP team and has not been recommended for special education, the School Board will consider the request and render a written decision on the request within 30 days of the request. If the request is denied, the Board will give the reason or reasons for denial.

The student's parent or guardian may request the School Board to review or reconsider the decision it makes in response to a request for a program or curricular modification. The School Board will render its determination upon review in writing, if the student's parent or guardian so requests.

## Use of Video Cameras on School Buses

The River Ridge School District approves the use of video cameras on school buses for the primary purpose of reducing disciplinary problems and vandalism on the bus, thereby allowing the driver to focus on the driving of the bus and providing for safer transportation of students.

Parents shall be notified once a year via student handbooks and the annual "Back to School" newspaper publication that video cameras are being used on the buses, and a sign shall be placed at the front of each bus indicating that video cameras are present.

The bus company shall determine the rotation of the video camera and will maintain a log with dates, bus numbers and bus drivers. Bus drivers do not need to be informed on which bus the video camera is operating. Individual drivers, administrators and parents/guardians may request that the video camera be on a specific bus on designated dates (to be decided by River Ridge Administration).

Only the bus company manager, bus drivers, administrators of the district and school board members shall be authorized to view the videotape for the purpose of documenting a problem and determining which students may be involved. Disciplinary action may be taken with students based on a video documentation. The isolated segment of the videotape that documents the incident may be viewed by the identified student and his/her parent/guardian. The bus company designee or school administrators shall view the videotape with the student and parent/guardian and document the date and names of all individuals viewing the videotape.

The videotape shall not be available for viewing by the public in general, the media or other individuals. The school administration may authorize other individuals such as a guidance counselor, school psychologist or social worker to view segments of a specific videotape if such individuals are working with the student on the videotape because of a behavioral, emotional or learning problem and viewing the videotape is beneficial to their role in assisting the student. A log shall be kept of the date and names of the individuals viewing the videotape.

If there are no reported bus problems pertaining to the date a videotape was recorded, the bus company may erase or reuse the videotape after ten school days. If there was a bus problem recorded on videotape, that tape will be kept until approved by River Ridge Administration to reuse.

## Homeless Children and Youth

The McKinney-Vento Act defines homeless children and youth as:

Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are:

- sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
- living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations
- living in emergency or transitional shelters
- abandoned in hospitals
- living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
- living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- migratory children who qualify as homeless because the children are living in circumstances described above

If you are personally aware of or are acquainted with any children or youth who may qualify according to the above criteria, the River Ridge School District provides the following assurances to parents and guardians of homeless children and youth and unaccompanied homeless youth:

- The child or youth shall be immediately enrolled and allowed to fully participate in school, even if unable to produce records normally required for enrollment (e.g., academic records, immunization and other required health records, proof of residency, or other documentation) or has missed application or enrollment deadlines during any

period of homelessness.

- Homeless children and youths are not stigmatized or segregated on the basis of their status as homeless and have full and equal educational and related opportunities.
- Meaningful opportunities to participate in the education of their children including special notices of events, parent-teacher conferences, newsletters, and access to student records.
- Immediate enrollment and transportation to the school of origin. "School of origin" means the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool.
- Written explanation of any decisions related to school selection or enrollment made by the school, the local educational agency, or the State educational agency involved, including the rights of the parent, guardian, or unaccompanied youth to appeal and receive prompt resolution of such decisions.

Please contact Deb Trautsch, homeless liaison for the River Ridge School District, at (608) 994-2715 or [trautschde@rrsd.k12.wi.us](mailto:trautschde@rrsd.k12.wi.us) for additional information about the rights and services described above.

## Divorced or Separated Parents

Help us honor with your parental rights. Contact the River Ridge School District office for a form which outlines your custody, parental rights and contact information.

## Special Education Programs

### *Special Education (Child Find) Activities*

The River Ridge School District must locate, identify, and evaluate all resident children with disabilities, including children with disabilities attending private schools, regardless of the severity of their disabilities. The school district has a special education screening program to locate and screen all children with suspected disabilities who are residents of the district and who have not graduated from high school. Upon request the school district will screen any resident child who has not graduated from high school to determine whether a special education referral is appropriate. A request may be made by contacting: Special Education Coordinator, River Ridge Schools, PO Box 78, 11165 County Highway P, Patch Grove, WI 53817

## Mandatory Reporting

For certain persons who see children whom they suspect have been abused, neglected, or assaulted, Wisconsin law requires that they must report their suspicions or face a penalty themselves. Persons who are required to report include: school social workers, speech therapists, nurses, psychologists, guidance counselors, teachers and administrators. It is not the duty of the River Ridge staff to investigate such incidences or make a determination as to whether the abuse, neglect or assault actually occurred. A reasonable cause to suspect is all that is required.

## Notice of Rights: Family Educational Rights & Privacy Act

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18. Students to whom the rights have been transferred are "eligible students." These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to Mr. Clay Koenig a written request that identifies the record(s) they wish to inspect. Mr. Clay Koenig will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education record that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the River Ridge School District to amend a record that they believe is inaccurate or misleading. They should write Mr. Clay Koenig, clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records to the following parties or under the following conditions:

- School officials with a legitimate educational interest
- Other schools to which a student is transferring, upon request by the other school
- Specified officials for audit or evaluation purposes
- Appropriate parties in connection with financial aid to a student
- Organizations conducting certain studies for or on behalf of the school
- Accrediting organizations
- To comply with a judicial order or lawfully issued subpoena
- Appropriate officials in cases of health and safety emergencies
- State and local authorities, within a juvenile justice system, pursuant to Wisconsin law

School officials with legitimate educational interests are persons employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or ther-

apist); a parent or student serving on an official committee such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

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## 2022-23 Asbestos Notification

In compliance with the United States Environmental Protection Agency (EPA) and the Asbestos Hazard Emergency Response Act (AHERA), this is notice that the River Ridge School District has an Asbestos Management Plan at the school district office. The plan is available for inspection by the public, parents, and district employees. The district performs six month periodic surveillance of asbestos in January and July and full re-inspections every three years. For more information please contact the district office.

## HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS

Please use these instructions to help you fill out the application for free or reduced price school meals. You only need to submit one application per household, even if your children attend more than one school in River Ridge School District. The application must be filled out completely to certify your children for free or reduced price school meals. Please follow these instructions in order. If at any time you are not sure what to do next, please contact River Ridge School at 608-994-2715. *If your child attends a Community Eligibility Provision School (CEP), receipt of free breakfast and lunch meals does not depend on returning this application; however, this information is necessary for other programs.*

**PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.**

<b>STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12</b>			
<p>Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.</p> <p><b>Who should I list here?</b> When filling out this section, please include ALL members in your household who are:</p> <ul style="list-style-type: none"> <li>Children grades 12 or under AND are supported with the household's income; and</li> <li>In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth, or enrolled in a Head Start program.</li> </ul>			
<p><b>A) List each child's name.</b> Print each child's name. Use one line of the application for each child. When printing names, write one letter in each box. Stop if you run out of space. If there are more children in household than lines on the application, attach a second piece of paper with all required information for the additional children.</p>	<p><b>B) Enter the grade and the name of the school the child attends or mark n/a if not in school.</b></p>	<p><b>C) Do you have any foster children?</b> If any children listed are foster children, mark the "Foster Child" box next to the children's names. If you are ONLY applying for foster children, after finishing STEP 1, go to STEP 4. <u>Foster children who live with you may count as members of your household and should be listed on your application.</u> If you are applying for both foster and non-foster children, go to step 3.</p>	<p><b>D) Are any children homeless, migrant, runaway or enrolled in a Head Start program?</b> If you believe any child listed in this section meets this description, mark the "Homeless, Migrant, Runaway or Head Start" box next to the child's name and <u>complete all steps of the application.</u></p>
<b>STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FoodShare, W-2 Cash Benefits OR FDPiR?</b>			
<p>If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:</p> <ul style="list-style-type: none"> <li>The Supplemental Nutrition Assistance Program (SNAP) or FoodShare.</li> <li>Temporary Assistance for Needy Families (TANF) or W-2 Cash Benefits.</li> <li>The Food Distribution Program on Indian Reservations (FDPiR).</li> </ul>			
<p><b>A) If no one in your household participates in any of the above listed programs:</b></p> <ul style="list-style-type: none"> <li>Leave STEP 2 blank or check "No" and go to STEP 3.</li> </ul>	<p><b>B) If anyone in your household participates in any of the above assistance programs:</b></p> <ul style="list-style-type: none"> <li>Write a case number and <u>name of the assistance program</u> you or any member of the household participates in for FoodShare, W-2 Cash Benefits, or FDPiR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact your case worker. Medicaid and BadgerCare case numbers do NOT qualify for free or reduced price meals.</li> <li>Go to STEP 4.</li> </ul>		
<b>STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS</b>			
<p><b>How do I report my income?</b></p> <ul style="list-style-type: none"> <li>Use the charts titled "<u>Sources of Income for Children</u>" and "<u>Sources of Income for Adults</u>," printed on the back side of the application form, to determine if your household has income to report.</li> <li>Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents. Gross income is the total income received before taxes. Many people think of income as the amount they "take home" (listed as "net pay" on paycheck stub) and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.</li> </ul>			
<b>STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS</b>			
<ul style="list-style-type: none"> <li>Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write "0" or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.</li> <li>Mark how often each type of income is received using the boxes to the right of each field.</li> </ul>			
<b>3.A. REPORT INCOME EARNED BY CHILDREN</b>			
<p><b>A) Report all income earned or received by children.</b> Report the combined gross income for ALL children listed in STEP 1 in your household in the box marked "Child Income." Only count foster children's personal income if you are applying for them together with the rest of your household.</p> <p><b>What is Child Income?</b> Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.</p>			
<b>3.B. REPORT INCOME EARNED BY ADULTS</b>			
<p>List adult household members' names.</p> <ul style="list-style-type: none"> <li>Print the name of each household member in the boxes marked "Name of Adult Household Members (First and Last)." When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, <u>even if they are not related and even if they do not receive income of their own.</u></li> <li><b>Do NOT include:</b> <ul style="list-style-type: none"> <li>People who live with you but are not supported by your household's income AND do not contribute income to your household.</li> <li>Infants, children and students already listed in STEP 1.</li> </ul> </li> </ul>			
<p><b>C) Report earnings from work.</b> Report all total <u>gross</u> income (before taxes) from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income.</p> <p><b>What if I am self-employed?</b> Report income from that work as a net amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts or revenue.</p>	<p><b>D) Report income from public assistance/child support/alimony/SSI/VA benefits.</b> Report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. <u>Do not report the cash value of any public assistance benefits NOT listed on the chart.</u> If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.</p>	<p><b>E) Report income from pensions/retirement/all other income.</b> Report all income that applies in the "Pensions/Retirement/Social Security/All Other Income" field on the application.</p>	
<p><b>F) Fluctuating Income.</b> For seasonal workers and others whose income fluctuates and usually earn more money in some months than others. In these situations, project the annual rate of income and report that. This includes workers with annual employment contracts but may choose to have salaries paid over a shorter period of time; for example, school employees.</p>	<p><b>G) Report total household size.</b> Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number <u>MUST</u> be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.</p>	<p><b>H) Provide the last four digits of your Social Security Number (SSN).</b> An adult household member must enter the last four digits of their SSN in the space provided. You are eligible to apply for benefits even if you do not have a SSN. If no adult household members have a SSN, leave this space blank and mark the box to the right labeled "Check box if no SSN."</p>	
<b>STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE</b>			
<p><b>An adult member of the household must sign the application. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.</b></p>			
<p><b>A) Provide your contact information.</b> Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.</p>	<p><b>B) Print or sign your name.</b> The adult filling out the application must print or sign their name in the signature box.</p>	<p><b>C) Return completed form to: River Ridge School District, P.O. Box 78, Patch Grove, WI 53817.</b></p>	<p><b>D) Share children's racial and ethnic identities (optional).</b> On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals.</p>



**INSTRUCTIONS** Source of Income

**Sources of Income for Children**

Sources of Child Income	Example(s)
- Gross earnings from work	- A child has a regular full or part-time job where they earn a salary or wages
- Social Security	- A child is blind or disabled and receives Social Security benefits
- Disability payments	- A parent is disabled, retired, or deceased, and their child receives Social Security benefits
- Survivor's benefits	- A friend or extended family member regularly gives a child spending money
- Income from person outside the household	- A child receives regular income from a private pension fund, annuity, or trust
- Income from any other source	

**Sources of Income for Adults**

Earnings from Work	Public Assistance / Alimony / Child Support	Pensions / Retirement / All Other Income
- Gross salary, wages, cash bonuses	- Unemployment benefits	- Social Security (including railroad retirement and black lung benefits)
- Net income from self-employment (farm or business), FARM—refer to line 3 and 6 of Schedule 1 or line 34 from Schedule F; BUSINESS—line 31 from Schedule C or 1040-Line 8, Wage and Statement, Line 3.	- Worker's compensation	- Private pensions or disability benefits
- If you are in the U.S. Military: Basic pay and cash bonuses (do NOT include combat pay, FSSA, or privatized housing allowances)	- Supplemental Security Income (SSI)	- Regular income from trusts or estates
- Allowances for off-base housing, food and clothing	- Cash assistance from State or local government	- Annuities
	- Alimony payments	- Investment income
	- Child support payments	- Earned interest
	- Veteran's benefits	- Rental income
	- Strike benefits	- Regular cash payments from outside household

**OPTIONAL** Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity  Check one  Hispanic or Latino  Not Hispanic or Latino  Asian  
 Race  Check one or more  American Indian or Alaskan Native  Black or African American  Native Hawaiian or Other Pacific Islander  White

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program.

or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410, or  
fax: (833) 256-1665 or (202) 690-7442; or  
email: [program.mak@usda.gov](mailto:program.mak@usda.gov)  
This institution is an equal opportunity provider.

**Do not fill out** For School Use Only

Annual Income Conversion: Weekly x 52, Bi-Weekly (Every 2 Weeks) x 26, Twice a Month x 24, Monthly x 12

Total Income

How often?	Monthly			Yearly
	Weekly	Bi-Weekly	2x Month	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Determining Official's Signature

Household Size

Categorical Eligibility

Eligibility	Date Denied		Reason for Denial or Withdrawal
	Mo./Day/Yr.	Mo./Day/Yr.	
Free <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reduced <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Denied <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Confirming Official's Signature

Date Mo./Day/Yr.

Verifying Official's Signature

Date Mo./Day/Yr.

Required for Verification process only

**For schools participating in CEP only:**

**Are all students on this application from a CEP school?** Yes  No   
 If YES, the processing of this application cannot be paid for by the nonprofit school food service account. Only non-CEP applications are used for selecting the verification sample, conducting an independent review of applications, and the Certification and Benefit Issuance portion of the Administrative Review.

# AUGUST 2022

SUN.	MON.	TUES.	WED.	THURS.	FRI.	SAT.
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
	Summer School					
	Activity Code Mtg					
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
	8:00 PM - 12:00 PM 5th Grade Beginners Band					
			7:00 PM Safety Night		5:00 PM HSFB @ Viroqua	
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
	VB Practice Begins		5:30 PM Board Mtg.		7:00 PM HSFB vs Highland	8:30 AM HSVB @ PdC - La Riviere
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
	1:00 - 3:00 PM HS Marching Band Camp					9:00 AM HSVB @ Arygle
	5:30 PM JVFB @ Highland	Teacher In-Service 6:00 PM HSVB vs Lancaster	Teacher In-Service	Teacher In-Service 3:30 PM Open House 5:00 PM MSFB 7:00 PM RRAP Movie	7:00 PM HSFB @ Wauzeka	
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>			
	5:30 PM JVFB vs Wauzeka/Steuben	6:00 PM HSVB vs Belmont				

APPROVED MINUTES OF THE REGULAR BOARD MEETING OF THE RIVER RIDGE BOARD OF EDUCATION OF THE RIVER RIDGE SCHOOL DISTRICT, GRANT COUNTY, WISCONSIN: MAY 10, 2022 AT 6:00 PM.

I. Call to order – Board President, Kenny Nies called the meeting to order at 6:05 PM

II. Roll Call – Present; Kenny Nies, Jason Cathman, Adam Guthrie, Kirk Hamann, Josh Copsey, Megan Kussmaul. Aaron Stagman arrived at 6:14 PM

III. The Pledge of Allegiance was recited.

IV. Statement of Notice - Board President, Kenny Nies approved the posting and called the meeting official.

V. Appearances – There were no public appearances.

VI. Board Reorganization

A. President: Adam Guthrie nominated Ken Nies, passed on a 6-0 voice vote.

B. Vice President: Kirk Hamann nominated Jason Cathman, passed on a 6-0 voice vote.

C. Clerk: Jason Cathman nominated Adam Guthrie, passed on a 6-0 voice vote.

D. Treasurer: Jason Cathman nominated Kirk Hamann, passed on a 6-0 voice vote.

E. Building and Grounds Committee: Ken Nies, Adam Guthrie, Aaron Stagman, Alternate: Josh Copsey

F. Policy and Curriculum Committee: Josh Copsey, Kirk Hamann, Megan Kussmaul

G. Staff and Employee Relations Committee: Jason Cathman, Ken Nies, Adam Guthrie

H. Safety Committee (board representative on school district's staff committee): Kirk Hamann

I. CESA 3 Board of Control representative: Aaron Stagman

J. WASB Delegates: Josh Copsey, Megan Kussmaul

VII. Approval of Minutes

A. April 13, 2022 Regular Board Meeting Minutes

B. Jason Cathman made a motion to approve the minutes. Adam Guthrie seconded the motion and it passed on a 7-0 voice vote.

VIII. Reports

A. Finance – Tracy Stagman

1. Financial statements, receipts, and expenditures – Tracy Stagman presented the financial statement, receipts, and expenditures for April 2022. Josh Copsey made a motion to approve the financial statement and expenditures pending an audit of the 2021/22 year for revenues of \$483,394.71 and expenditures of \$914,028.14. Adam Guthrie seconded the motion and it passed on a 7-0 roll call vote.

B. Building Grounds Committee

1. Maintenance Director

a) Jim talked about the main electric boxes that will be getting replaced. He also talked about the goal post that failed and will be replaced under warranty.

C. Elementary School - Bill Hannah, Principal

1. Bill talked about the end of year testing and where the classes will be going on their class field trips.

D. Middle/High School - Wade Winkers, Dean of Students

1. Wade talked about the end of year testing at all levels and class trips that will be happening in May.

E. Special Education - Amy Jones, Special Education Coordinator

1. Amy reported about end of year duties in her program and is looking forward to replacing the staff that has moved on to other

positions within the school.

F. Superintendent - Clay Koenig, District Administrator

1. Clay went through different things the staff will be doing as the school year comes to an end in the coming weeks.

IX. Old Business

A. Volunteer Coaches

a. This will be done at the Administration level.

New Business

A. Open Enrollment Applications

a. Jason Cathman made a motion to accept open enrollment applications. Aaron Stagman seconded the motion. Passed 7-0 on a voice vote.

B. Hiring/Resignations

a. Adam Guthrie made a motion to accept the resignation of Janell Meier as Part-time special education aide, seconded by Josh Copsey. Passed 7-0 on a voice vote

b. Aaron made a motion to hire Megan Copsey as Assistant Volleyball coach, second by Kirk Hamann. Passed 6-0 on a voice vote, Josh Copsey abstained.

c. Adam Guthrie made a motion to hire Erin Kluesner as Forensics Advisor, seconded by Jason Cathman. Passed 7-0 on a voice vote.

d. Kirk Hamann made a motion to hire Olivia Yager as Second Grade Teacher, Trica Kuesnster as Third Grade Teacher, Katie Friar as 7th & 8th Grade Reading/ELA Teacher, and Megan Copsey as First Grade Teacher, Seconded by Megan Kussmaul. Passed 6-0 on a voice vote, Josh Copsey abstained.

C. Student Fees and Hot Lunch Meal Prices

a. Jason Cathman made a motion to accept the hot lunch prices, seconded by Megan Kussmaul. Passed 7-0 on a roll call vote.

D. 2022 - 2023 Transportation Rates with Warco Transportation

a. Josh Copsey made a motion to accept the 2022-2023 transportation rates from Warco Transportation, seconded by Jason Cathman. Passed 7-0 on a roll call vote.

E. CESA 2022 - 2023

a. Jason Cathman made a motion to accept the CESA 3 2022-2023 contract and to include Title I Network, seconded by Adam Guthrie. Passed 7-0 on a roll call vote.

F. Substitute Teaching

a. Tabled until June meeting.

G. Handbook Changes

a. Aaron Stagman made a motion to change the insurance percentages in the handbook to, Employer share 85%, and the Employee share, 15%. Seconded by Megan Kussmaul. Passed 7-0 on a roll call vote.

X. Convene into Closed Session Pursuant to Wisconsin Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercise responsibility.

A. Individual/Extra Duty Contract

B. Jason Cathman made a motion to adjourn to closed session. Adam Guthrie seconded the motion. Motion passed on a 7-0 roll call vote. The meeting was in closed session at 7:20 PM

XI. Convene into Closed Session Pursuant to Wisconsin Statutes 19.85(1) (eg) Deliberating by the council on worker's compensation in a meeting at which all employee members of the council are excluded.

## A. Health Insurance Benefits/Cost

XII. Reconvene in open session – Jason Cathman made a motion to reconvene in open session. Kirk Hamman seconded the motion and it passed on a 7-0 voice vote. The meeting was back in open session at 8:09 PM

XIII. Action, if any, is required by law to be taken in open session on closed session matters.

- A. Adam Guthrie made a motion to approve the Food Service Directors Position as discussed in closed session. Motion was seconded by Aaron Stagman, motion passed 7-0 on a roll call vote.
- B. Jason Cathman made a motion to accept BPA 600 Ded PPO 90/70

Insurance Plan. Motion was seconded by Adam Guthrie. Motion passed on a 7-0 roll call vote. |

XIV. Appearances- There were no public appearances.

## XV. Information

## A. Upcoming Meeting Schedule

- 1. Regular Board Meeting – June 8, 2022 at 5:30PM

XVI. Adjourn - Jason Cathman made a motion to adjourn. Josh Copey seconded the motion and it passed on a 7-0 voice vote. The meeting was adjourned at 8:23 PM

## APPROVED MINUTES OF THE REGULAR BOARD MEETING OF THE RIVER RIDGE BOARD OF EDUCATION OF THE RIVER RIDGE SCHOOL DISTRICT, GRANT COUNTY, WISCONSIN: JUNE 8, 2022 AT 5:30 PM

I. Call to Order- Board president Ken Nies called meeting to order at 5:30 PM

II. Roll Call- Present; Ken Nies, Jason Cathman, Megan Kussmaul, Adam Guthrie, Aaron Stagman, Kirk Hamann, Josh Copey.

III. The Pledge of Allegiance was recited.

IV. Statement of Notice- Board President, Kenny Nies approved the posting and called the meeting official.

V. Appearances – Allen McCormick asked question regarding what is needed to be a substitute teacher in the district.

## VI. Approval of Minutes

- A. May 10, 2022 Regular Board Meeting Minutes
- B. May 10, 2022 Closed Session Minutes
- C. May 10, 2022 Closed Session Minutes
- D. Josh Copey made a motion to approve the minutes, Jason Cathman seconded the motion. Motion passed on a 7-0 voice vote.

## VII. Reports

- A. Finance – Tracy Stagman
  - i. Financial statements, receipts, and expenditures
  - ii. Adam Guthrie made a motion to approve the finances, Megan Kussmaul seconded the motion. Motion passed on a 7-0 roll call vote.
- B. Building and Grounds Committee Report – Kenny Nies, Chair
  - i. Maintenance Director’s Report
    - 1. Jim talked about the summer projects that are already in motion at the school
- C. Policy & Curriculum
  - i. Retiring of current River Ridge School District Policies effective June 30th, 2022.
    - 1. Jason Cathman made a motion to retire the current policies effective June 30th 2022, Aaron Stagman seconded the motion. Motion passed on a 7-0 voice vote.

## VIII. Old Business

- A. Substitute Teaching, tabled until July

## IX. New Business

- A. WIAA 2022-2023 Membership Renewal
  - i. Jason Cathman made a motion to approve the WIAA Membership Renewal, Megan Kussmaul seconded the motion. Motion passed on a 7-0 voice vote.

## B. Hiring/Resignations/Maternity Leave

- i. Aaron Stagman made a motion to approve the hiring of Heather Achenbach as MS Special Education-Cross Categorical Teacher, seconded by Kirk Hamann. Motion passed on a 7-0 voice vote.
- ii. Adam Guthrie made a motion to approve the hiring of Marissa Krueel as Early Childhood Special Education/4K Teacher, seconded by Jason Cathman. Motion passed on a 7-0 voice vote.
- C. Standards Based Grading Presentation
  - i. Bill Hannah talked about the new grading marks that will be used in a few classes in the elementary in the up coming school year. This is a pilot process for now with hopes of using it thru out the elementary.
- D. College Up Applications
  - i. Adam Guthrie made a motion to approve the application, seconded by Megan Kussmaul. Motion passed 7-0 on a voice vote.

X. Closed Session - Adjourn to closed session pursuant to Wis. Stat. sec. 19.85(1)(f) and 120.13(1)(c) for the purpose of holding an expulsion hearing and pursuant to Wis. Stat. secs. 19.85(1)(a) and 19.85(1)(f) for the purpose of deliberating and acting on the matter.

- A. Jason Cathman made a motion to enter closed session, seconded by Megan Kussmaul. Motion passed on a 7-0 roll call vote. We entered closed session at 6:46 pm.
- B. Aaron Stagman made the motion to return to open session, seconded by Josh Copey. Motion passed on a 7-0 voice vote. Back in open session at 7:20 PM

XI. Appearances - There were no public appearances.

## XII. Information

## A. Upcoming Meeting Schedule

- i. Regular Board Meeting – July 13 at 5:30 PM
- ii. Special Board Meeting – July 20 at TBD

XIII. Adjourn – Megan Kussmaul made the motion to adjourn the meeting, seconded by Kirk Hamann. Motion passed on a 7-0 voice vote. Meeting adjourned at 7:23 PM

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**Administration**

Clay Koenig - District Administrator .....994-2715 Ext. 100  
Bill Hannah - Elementary Principal.....994-2715 Ext. 102  
Wade Winkers - MS/HS Dean of Students .....994-2715 Ext. 114  
Tracy Stagman - Business Official.....994-2715 Ext. 104  
Amy Jones - Special Education Coordinator.....994-2715 Ext. 302

**Other Contacts**

Wade Winkers - Athletic Director .....994-2715 Ext. 114  
Technology Coordinator .....994-2715 Ext. 130

**Board of Education**

Kenneth Nies - President ..... 988-4536  
Jason Cathman- Vice President..... 994-3263  
Adam Guthrie -Secretary ..... 778-7080  
Kirk Hamann - Treasurer ..... 778-0700  
Josh Copsy - Member..... 732-5773  
Megan Kussmal - Member..... 778-7080  
Aaron Stagman - Member..... 994-2114

**Office Hours**

Monday through Friday 7:30 a.m. - 3:30 p.m.